



"Our business is the creation of learning environments that result in success."

BRANDON VALLEY SCHOOL DISTRICT #49-2
BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM
MONDAY, MAY 23, 2022
Board Meeting
AGENDA
6:30 p.m.

I. OPENING OF MEETING

PRESIDENT ULLOM

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Welcome to Visitors, Guests and Media**
- D. Roll Call**
Ullom _____ Ode _____ Saxer _____ Talcott _____ Scott _____
- E. Approval of Agenda**
- F. Conflict of Interest Disclosure - Waiver Request**

II. COMMUNITY INPUT

(Persons wishing to speak at a meeting should contact the Superintendent prior to the meeting.)

III. GENERAL BUSINESS

A. ORAL REPORTS

- 1. Good News Report - Brandon Valley High School Internship Program

B. BUILDING REPORTS

C. ADMINISTRATION REPORTS

- 1. [Superintendent's Report](#)
- 2. [Transportation Report - April 2022](#)

D. BOARD POLICY

- 1. **Discussion Items**
- 2. **Proposed (First Reading)**
- 3. **Adoption (Second Reading)**

E. GENERAL BUSINESS

- 1. [BVSD Pandemic Response Plan \(Safe Return/ESSER Plan\) Mandatory 6 Month Review / Public Hearing](#)
- 2. [Approve revised BVSD Pandemic Response Plan \(Safe Return Plan\), as presented](#)
- 3. [Approve the 2022-23 Bus Pass Fee Schedule for In-district Students for the Fee of \\$150 per student, per year, with a family maximum of \\$350 per year and for Out-of-district Open Enrolled students for the Fee of \\$300 per student, per year, as presented](#)
(Consent Approval)
- 4. [Approve memorandum of agreement between Brandon Valley School District and South Dakota State University for Teacher Education Program, \\$200.00/full-time teacher candidate \(first semester\) and \\$400.00/full-time teacher candidate \(second semester\), effective the 2022/2023 school year, as presented](#)
- 5. [Approve agreement between Brandon Valley School District and Children's Home Society for tuition for two students, \\$128.89/day/student, 5 days/week, effective July 1, 2022 to June 30, 2023, as presented](#)
- 6. [Approve agreement between Brandon Valley High School and Walsworth Yearbooks for yearbook purchase, \\$25,575.00, effective the 2022/2023 school year, as presented](#)

F. PERSONNEL

(Consent Approval)

- 1. [Approve recommendation to hire grounds employees for summer 2022, as presented](#)

<u>Name</u>	<u>Experience</u>	<u>Hourly Rate</u>
Seth Fjerestad	1 Years	\$15.50
Taylor Huisman	1 Years	\$15.50
Dawson Johnson	1 Years	\$15.50
Denette Leenderts	1 Years	\$15.50
Kaelynn Swenson	0 Years	\$15.00
Logan Susie	0 Years	\$15.00

2. [Request for leave without pay for Connie Mayo, Brandon Valley Middle School Special Education Educational Assistant, effective May 9, 2022 \(1 day\)](#)
3. [Approve recommendation to hire Mariah Bleeker, Brandon Elementary Special Education Educational Assistant, full-time, \\$16.95/hour, effective August 15, 2022](#)
4. [Approve request for leave without pay from Wilma Kirkeby, Brandon Valley Middle School Library Educational Assistant, effective May 6 & 9, 2022 \(2 days\)](#)
5. [Approve amended recommendation to hire for Megan Neuharth, Inspiration Elementary 1st Grade Teacher, \\$54,214.00 \(MA+15 Step 10\), effective the 2022/2023 school year](#)
6. [Approve recommendation to hire Brady DeBelts, High School Marching Band Assistant, \\$4,503.00 \(Extra-curricular Step 6 \\$45,032 X .10\), effective the 2022/2023 school year](#)
7. [Approve recommendation to hire Lindsey Shively, Inspiration Elementary Special Education Educational Assistant, full-time, \\$16.95/hour, effective August 15, 2022](#)
8. [Approve recommendation to hire Kari Plumbtree, Robert Bennis Elementary Educational Assistant, full-time, \\$16.98/hour, effective August 25, 2022](#)
9. [Approve request for leave without pay by Kristin VanBuskirk, Brandon Elementary Special Education Teacher, on May 19, 2022 \(1 day\)](#)
10. [Approve recommendation to hire Robin Tyler, High School English Language Arts Teacher, \\$52,986.00 \(BA Step 10\), effective the 2022/2023 school year](#)
11. [Approve recommendation to hire Mike Putnam, Assistant High School Cross Country Coach, \\$3,658.00 \(Extra-curricular Step Base \\$43,034 X .085\), effective the 2022/2023 school year](#)
12. [Approve resignation from Mike Putnam, 9th Grade Boys Basketball Coach, effective at the end of the 2021/2022 school year](#)
13. [Approve resignation from Hazel Schuck, Inspiration Elementary Special Education Educational Assistant, effective May 25, 2022](#)
14. [Approve amended recommendation to hire Riley Peyton, Summer Custodian, \\$15.00/hour, effective summer 2022 \(replacing Kristi Jacobson who will not be working this summer\)](#)
15. [Approve leave of absence for Rina Morales, Brandon Elementary Custodian, effective May 2, 2022 to April 21, 2023](#)
16. [Approve resignation from Ketty Paula, Brandon Valley Middle School 8th Grade Assistant Volleyball Coach, effective immediately](#)
17. [Approve recommendation to hire Mackenzie Wietgreffe, Assistant Middle School Track Coach, \\$2,582.00, \(Extra-curricular Step Base \\$43,034 X .06\), effective the 2022/2023 school year](#)
18. [Approve recommendation to hire Daniel Murtha, Assistant Middle School Cross Country Coach, \\$2,582.00 \(Extra-curricular Step Base, \\$43,034 X .06\), effective the 2022/2023 school year](#)
19. [Approve Child Nutrition Services Shared Directorship Stiped for Andrea Kruse, Child Nutrition Director, \\$8,000.00 \(Share Our Strength No Kids Hungry Grant/Shared Services\), effective the 2022/2023 school year, as presented](#)
20. [Approve request for leave without pay from Margaret Ely, Transportation Department Administrative Assistant, effective June 16-22, 2022 \(5 days\)](#)
21. [Approve recommendation to hire Susan Fritz, Summer Substitute Van Driver, paid according to trip schedule, effective May 24, 2022](#)
22. [Approve recommendation to hire Kristi Jacobson, Summer Substitute Van Driver, paid according to trip schedule, effective May 24, 2022](#)
23. [Approve recommendation to hire Sarah McCarthy, Summer Substitute Van Driver, paid according to trip schedule, effective May 24, 2022](#)
(Information Only)
24. [Request for maternity leave by Kayla Schindling, Brandon Valley Intermediate School 6th Grade Science Teacher, on or about July 13, 2022 for approximately 12 weeks](#)
25. [Transfer Kory Scholten from Robert Bennis Elementary Physical Education Teacher to Brandon Elementary 4th Grade Teacher, effective the 2022/2023 school year](#)

IV. COMMUNICATION

A. Central Office

B. Board of Education

1. [Thank you from Kim Kueter for Employee Recognition Banquet and 30 years of service recognition and gift card](#)
2. [Thank you from Judy Tschetter for years of service certificate and gift card](#)
3. [Thank you from Del Hubers for Employee Recognition Banquet and Teacher of the Year award](#)
4. [Thank you from Sara Stone, Beth Schaffer, and Julie Forbes for Sunshine gift card and Employee Recognition Banquet](#)

V. BOARD REPORTS

A. Formal Reports

1. **Transportation (Scott & Ode)**
2. **Alternative Education (Ullom & Saxer)**
3. **Building & Grounds (Ode & Talcott)**

4. **Student Activities, Curriculum & Technology (Talcott & Ode)**
5. **City Affairs & Legislation (Saxer & Scott)**
6. **Child Nutrition/Wellness Committee (Ullom & Saxer)**
7. **Personnel Welfare (Saxer & Ullom)**
8. **Safety Committee (Talcott & Scott)**

B. Information Reports

VI. TRAVEL REPORTS

A. Reports

B. Other

VII. OTHER BUSINESS ITEMS

VIII. EXECUTIVE SESSION

ADJOURNMENT

Superintendent's Report



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

5/23/2022

Superintendent's Board Report

2021–22 School Calendar Items

- May 25, 2022 – Two Hour Early Dismissal: Last Day of School for Students
- May 26, 2022 – Workshop

School Board

- No Election Necessary
- Two Petitions Filed
- Congratulations: Renee Ullom & David Bell – Three (3) Year Terms

Lynx Summer Reading Program

- Cooperative Effort with Siouxland Library & Pizza Ranch
- BVSD promotes & supports the Summer Reading Program

USDA Update – Free School Breakfast / Lunch

- Free Breakfast & Lunch will end on June 30, 2022
- BVSD No Longer Eligible for Summer Feeding Programs
- ELL Summer School Program – Lunch Provided utilizing CNS Angel Funds

Accreditation – South Dakota Department of Education

- November 22, 2022 – Accreditation Visit (Desk Audit)

2022-23 (FY 23) Budget Process Overview

- ~~January–March 2022 – Budget forms / documents distributed, completed, compiled, and reviewed by the Central Office~~
- ~~February 2022 – Presentation of 5-Year Plan~~
- ~~Late February 2022 – Approve New Staffing Positions~~
- ~~March 2022 – Preliminary Capital Outlay Budget Presented / Approved~~
 - ~~Necessary for major items to be bid in a timely manner~~
- ~~April 2022 – Negotiations & Wage / Salary Recommendations~~
- ~~May 2022 – Preliminary Budget Presentation~~
- July 2022 – Public Budget Hearing / Potential Action



BVHS Addition Schedule (Overview of Important Dates)

- May 2022 - Parking Lot Construction completed by Monday, August 1, 2022
- Wednesday, June 1, 2022 - BVHS Addition Construction Begins
- Friday, June 16, 2023 - Substantial Completion
- Friday, June 30, 2023 - Final Completion

BVHS High School Addition Priorities

- *General Classrooms*
- *Ground Floor Special Education*
- *Science Lab Classrooms*
- Maximize Land Usage / Upgrade East Facility Face / Minimize Impact to Parking
- 2022 BVHS Addition Website – Centralized Communication Hub

BVHS High School Addition – Informational Website

- Centralized Communication Hub
- Project Information and Timelines
- Relevant BVHS Information
 - Bus Loop / Traffic Flow / Parking

Transportation Report - April 2022

BRANDON VALLEY TRANSPORTATION REPORT 2021-22

Transportation Data	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total 21-22	Same Period 20-21	Total 20-21
# of Days	17	22	20	21	19	17	21	20	23	21			201	194	229
Student # Daily Avg.	90	1,765	1,893	1,925	1,924	1,968	2,042	2,175	2,192	1,913			17,887	15,854	17,167
Route Miles	0	8,982	38,351	33,068	28,302	26,808	32,711	29,400	38,985	29,642			266,249	240,498	261,455
SpEd Miles	8,874	4,537	11,404	10,570	13,298	10,013	12,278	11,930	13,826	10,609			107,339	102,394	120,699
Sport Act	0	1,661	3,399	2,690	2,793	1,701	2,322	1,603	1,435	5,151			22,755	13,981	18,155
Other Act	12,807	8,778	6,887	7,260	7,143	7,331	6,639	8,662	8,604	7,737			81,848	83,681	105,817
Band Orchestra FFA															
Plays	0	210	2,547	1,361	2,324	1,451	733	1,247	2,636	3,624			16,133	2,668	2,693
Total Miles	21,681	24,168	62,588	54,949	53,860	47,304	54,683	52,842	65,486	56,763			494,324	443,222	508,819
Fuel															
Gasoline (gallons)															
Buses	56	0	105	128	134	88	97	88	107	85			889	893	1,002
Vans/Sub	478	526	1,270	1,251	1,203	1,053	1,224	1,169	1,443	1,077			10,694	9,498	10,903
Pickups	430	420	484	449	472	724	520	479	569	329			4,876	4,678	5,484
Cars	292	150	60	73	35	49	60	163	174	172			1,229	1,067	1,516
Other	0	0	0	0	0	0	0	0	0	0			-	-	-
Total Gasoline	1,257	1,095	1,920	1,902	1,845	1,914	1,900	1,900	2,293	1,663			17,688	16,136	18,905
Diesel (gallons)															
Buses	301	973	4,244	3,977	3,337	3,360	4,147	3,598	4,631	4,204			32,773	29,065	31,568
Miles Per Fuel Type															
Gas (Bus)	421	199	1031	1184	1191	759	816	951	991	838			8,381	8,580	9,470
Diesel (Bus)	2,428	7,859	33,213	29,201	24,598	24,183	29,693	26,117	32,309	29,304			238,905	210,082	229,652
Vans/Sub	8,123	7,782	21,457	17,808	20,938	14,976	17,439	17,038	21,780	18,265			165,606	149,362	175,976
Pickups	3,292	5,852	5,534	4,933	5,631	6,043	5,423	5,431	6,349	3,749			52,237	48,192	57,600
Cars	7,417	2,476	1,353	1,823	1,502	1,343	1,312	3,305	4,057	4,607			29,195	27,006	36,121
Total Mileage	21,681	24,168	62,588	54,949	53,860	47,304	54,683	52,842	65,486	56,763			494,324	443,222	508,819
AVG MPG															
Gas-Bus	7.5		9.8	9.2	8.9	8.6	8.4	10.8	9.3	9.9			9.4	9.6	9.5
Diesel -bus	8.1	8.1	7.8	7.3	7.4	7.2	7.2	7.3	7.0	7.0			7.3	7.2	7.3
Vans/Sub	17.0	14.8	16.9	14.2	17.4	14.2	14.3	14.6	15.1	17.0			15.5	15.7	16.1
Pickups	7.6	13.9	11.4	11.0	11.9	8.3	10.4	11.3	11.2	11.4			10.7	10.3	10.5
Cars	25.4	16.6	22.4	24.8	42.8	27.3	21.8	20.2	23.3	26.8			23.8	25.3	23.8

Other Act includes: Driver's Ed, Summer Rec., and Swimming. Other Act also includes CNS Feeding Program.

BVSD Pandemic Response Plan (Safe Return/ESSER Plan)
Mandatory 6 Month Review / Public Hearing



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

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BVSD Pandemic Response Plan (Safe Return / ESSER Plan) Mandatory 6 Month Review / Public Hearing

2022-23 Pandemic Response Plan – Recommendation to Amend Effective June 1, 2022

Covid-19 Positive Individual - Required to Isolate (Recommended 5/23/22)

An individual that tests positive for Covid-19 is required to isolate in accordance with the South Dakota Department of Health Guidance.

Masking Protocol – Optional Masking (No Change)

Optional Masking. The optional use of a cloth face covering allows families flexibility and the opportunity to choose what is best for their child.

Daily Health Screening Process (No Change)

If you are sick - stay home! The absolute most critical component of our Covid-19 Response Plan is a Cooperative Partnership with parents / guardians, staff, and students, where individuals commit to staying home if sick. Together, we promote our community's health!

Close Contact Protocol (Recommended 5/23/22)

An individual identified as a "close contact" (within 6 feet for 15 minutes) should pre-screen for symptoms and may continue to attend school.

Protocol for Individual Exhibiting Symptoms (Recommended 5/23/22)

Any individual exhibiting symptoms of illness may be offered a surgical mask, be evaluated by Student Health Services, and may be required to leave the facility. The individual's return will be allowed based on the current Health Policies and Procedures.

Positive Case Communication Recommended to be Deleted - (Updated – 5/23/22)

In the event of a confirmed positive Covid-19 Case resulting in a potential exposure, within a building, 1.) Close Contacts will be informed by Student Health Services and 2.) a building-level communication will be provided to parents / guardians.

**A confirmed positive Covid-19 case is defined as "the district has received confirmation from the South Dakota Department of Health of the positive test result. Presumptive Close Contacts may be informed prior to confirmation."*

Facility Access Usage (No Change)

School District Facility Access and Usage will be open. There will be no restrictions on school visitation, activity attendance, or outside organization facility usage. Do not come to Brandon Valley facilities if feeling ill.

2022-23 ARP ESSER Plan – Previously Approved (Recommend No Change)

The Covid-19 Pandemic has been and continues to be a challenge for our community, families, and schools. The staff positions outlined below will be included in the formal adoption of the American Rescue Plan ESSER III Budget in the coming months. The approval of the positions is necessary to complete the staffing process in a timely manner. The total available funding from ARP ESSER III is \$1,004,882.

2.0 Class Size Reduction Teachers (\$150,000) – The Brandon Valley School District will continue to utilize the class size reduction teachers at Brandon Elementary and Inspiration Elementary. Both buildings support our Elementary EL Student Population.

7.0 Reading Interventionist (\$450,000) – Reading Interventionists, at the Elementary – Middle School, will provide targeted interventions, based on data, to address learning loss and move students to proficiency. The 22-23 school year will be the second year of the program. NOTE: These positions provide flexibility in the event growth dictates the need for an additional classroom teacher in the Fall. The continuation of the Reading Interventionist program for future years will be evaluated in Winter of 2023.

3.0 School Counselors (\$225,000) – An additional School Counselor at BVIS, BVMS, and BVHS will provide social, emotional, academic, and behavioral support for students, families, and administration.

1.0 BVMS Tier II EA (\$35,000) – BVMS will pilot a Tier II behavior program to support interventions and assist in transitions in and out of the general education setting. The behavior assistant training recommended will result in the individual will be a Registered Behavior Tech.

Distance Learning Coordinator (\$4,600) – The Distance Learning Coordinator will provide administrative services and support to the Distance Learning Academy.

Distance Learning Counselor (\$2,300) – The Distance Learning Counselor stipend will provide counselor support to the Distance Learning Academy Students and Coordinator.

1.0 Fred Assam / Inspiration Elementary Long-term Substitute Nurse: (\$33,000) - Due to the increased need for Registered Nursing Services for students, a long-term substitute nurse at FAE / Inspiration will provide Student Health Services for each building.

Teachwell Solutions (\$104,982) – Due to pandemic related social emotional issues and credit deficiency, the utilization of Teachwell has increased. These funds will be utilized for any budget overage.

As outlined by the Department of Education

The ARP ESSER Plans will be reviewed, available for public comment, and amended if necessary, during the school year. At a minimum a review will be conducted as follows:

- December 2021 (in conjunction with December Child Count)
- June 2022 (in conjunction with Year-End Sign-off)
- December 2022 (in conjunction with December Child Count)
- June 2023 (in conjunction with Year-End Sign-off)

Approve revised BVSD Pandemic Response Plan (Safe Return Plan), as presented

2022 – 2023 BVSD Pandemic Response Plan (Updated 5/23/22)

Effective June 1, 2022

Covid-19 Positive Individual - Required to Isolate (Updated 5/23/22)

An individual that tests positive for Covid-19 is required to isolate in accordance with the South Dakota Department of Health Guidance.

Masking Protocol – Optional Masking (No Change)

Optional Masking. The optional use of a cloth face covering allows families flexibility and the opportunity to choose what is best for their child.

Daily Health Screening Process (No Change)

If you are sick - stay home! The absolute most critical component of our Covid-19 Response Plan is a Cooperative Partnership with parents / guardians, staff, and students, where individuals commit to staying home if sick. Together, we promote our community's health!

Close Contact Protocol (Updated 5/23/22)

An individual identified as a "close contact" (within 6 feet for 15 minutes) should pre-screen for symptoms and may continue to attend school.

Protocol for Individual Exhibiting Symptoms (Updated 5/23/22)

Any individual exhibiting symptoms of illness may be offered a surgical mask, be evaluated by Student Health Services, and may be required to leave the facility. The individual's return will be allowed based on the current Health Policies and Procedures.

Positive Case Communication ~~DELETED - (Updated – 5/23/22)~~

~~In the event of a confirmed positive Covid-19 Case resulting in a potential exposure, within a building, 1.) Close Contacts will be informed by Student Health Services and 2.) a building-level communication will be provided to parents / guardians.~~

~~**A confirmed positive Covid-19 case is defined as "the district has received confirmation from the South Dakota Department of Health of the positive test result. Presumptive Close Contacts may be informed prior to confirmation."*~~

Facility Access Usage (No Change)

School District Facility Access and Usage will be open. There will be no restrictions on school visitation, activity attendance, or outside organization facility usage. Do not come to Brandon Valley facilities if feeling ill.

Approve the 2022-23 Bus Pass Fee Schedule for In-district Students for the Fee of \$150 per student, per year, with a family maximum of \$350 per year and for Out-of-district Open Enrolled students for the Fee of \$300 per student, per year, as presented



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

5/19/22

Approve the 2022-23 Annual Bus Pass Fee Schedule for In-district Students for the Fee \$150 per student, per year, with a family maximum of \$350 per year and for Out-of-district Open Enrolled students for the Fee of \$300 per student, per year, as presented

In-district students: (closer than 5 miles from their respective school)

A One-Time Annual Fee \$150 per student, per year, with a family maximum of \$350 per year to be paid in full at the beginning of the School Year.

Out-of-district Open Enrolled students:

A One-Time Annual Fee of \$300 per student, per year to be paid in full at the beginning of the School Year. There is no family maximum applicable to Out-of-district Open Enrolled transportation fees.

2022-23 Transportation Items to Note

- Bus Pass Purchase Available: July 5, 2022
- Bus Pass Purchase Deadline: July 29, 2022
- If the Purchase Deadline is not met, Student(s) are not eligible to ride until: October 3, 2022
- Bus passes will no longer be available by the Semester. Bus passes will be sold on an annual or “yearly” basis, as outlined above.

Approve memorandum of agreement between Brandon Valley School District and South Dakota State University for Teacher Education Program, \$200.00/full-time teacher candidate (first semester) and \$400.00/full-time teacher candidate (second semester), effective the 2022/2023 school year, as presented

MEMORANDUM OF AGREEMENT

By and Between

SOUTH DAKOTA STATE UNIVERSITY (hereinafter, "SDSU"),

and

Brandon Valley School District
(hereinafter, "District")

I. PURPOSE

SDSU and Districts have executed and anticipate executing in the future certain agreements to place teacher candidates of the SDSU Teacher Education Program (hereinafter, "Program") in Districts' schools, in order for the candidates to obtain required field experience for the award of a degree. This initiative also includes, but is not limited to:

- a. Placement and support for the full year residency and semester long programs involved in the SDSU Teacher Education program.
- b. Placement and support for the early field experiences involved in the SDSU Teacher Education program.

II. TERM & EFFECT

- a. This Agreement is open-ended.
- b. The Commitments of this Agreement as between SDSU and any single District will, unless explicitly stated otherwise, commence each time SDSU and the District sign a "Secondary/K-12 Field Experiences" agreement—a copy of which is attached as **Exhibit A** to this Agreement—or like agreement (hereinafter, "Underlying Agreement"). Any Underlying Agreement, when signed by SDSU and the District, shall be incorporated into this Agreement as if an addendum and an attachment hereto.
- c. The Commitments of this Agreement shall continue between SDSU and a District for the duration of their Underlying Agreement, unless explicitly stated otherwise, and those Commitments shall be renewed with each subsequent Underlying Agreement signed between SDSU and the District, which shall, in turn, similarly set the duration of this Agreement's Commitments between them. There shall not be any limit to the number of Underlying Agreements that trigger the Commitments under this Agreement.
- d. This Agreement may be terminated by SDSU for any or no cause within thirty (30) days of SDSU serving written notice of the termination on the participating Districts.
- e. A District may only rescind its participation in this Agreement, and sever its rights and commitments hereunder, when no Underlying Agreement between the District and SDSU is effective, and within thirty (30) days of the District serving written notice of the rescission on SDSU and the other participating Districts. Such rescission may be for any or no cause, and the rescission shall be reduced to writing. Termination of this Agreement shall occur when all Districts rescind their participation in this Agreement.

III. SDSU COMMITMENTS

- a. SDSU shall involve the faculty of its Department of Teaching, Learning, and Leadership to improve the quality of teaching and learning through such efforts as research or investigations of mutual interest. These efforts shall be undertaken under the guiding principle of demonstrating research-based educator practices and technologies by exemplary school-based mentors, teacher candidates, and the SDSU faculty.

- b. Teacher candidates will be approved by SDSU faculty each year. The candidates will fill out the necessary applications to be considered for a clinical placement, providing transcripts, and other information as deemed necessary by SDSU.
- c. SDSU will compensate District-provided clinical educators for their role in clinical supervision duties associated with the full-year residency and semester-long programs. The compensation rate will be determined on an annual basis. Graduate credits or continuing education units (CEUs) may be available to clinical educators for clinical supervision duties.
- d. SDSU will assign a clinical mentor to assist and support both teacher candidates and clinical educators to reflect, dialogue, and study their experiences in the classroom, examine video-recordings of each other's teaching, and address questions emerging from this practice. The SDSU clinical mentor will meet every three weeks, on average, with their assigned teacher candidates or provide supervision at a similar level. Clinical educators may be invited to participate in these meetings.
- e. SDSU will share data regarding performance of the residency program and teacher candidates with the Districts in accordance with the Family Educational Rights and Privacy Act (FERPA).
- f. SDSU Department of TLL will collaborate with Districts in the selection of clinical educators. The total number of clinical educators and teacher candidates in each district will be determined annually based on need and availability of clinical educators.
- g. Teacher candidates must:
 1. Meet TLL requirements for placement considerations in the residency or semester long program. These requirements could include a background check and insurance coverage, meeting minimum GPA requirements, recommendations from early field experience supervisors and passing scores on PRAXIS exams.
 2. Be fully enrolled in the Program at SDSU and registered for course work toward graduation during their involvement with the residency or semester long program.
 3. Be under joint supervision of the clinical mentor and clinical educator in the school they are assigned. The clinical supervisory team will be headed by assigned SDSU faculty (clinical mentor), with involvement from the clinical educator and building principal
 4. Be personally responsible for individual health insurance and professional liability insurance.

IV. DISTRICTS COMMITMENTS

- a. Districts will each select clinical educators from the existing school staff to work with the teacher candidates and the SDSU faculty. Districts will collaborate with SDSU to match the interests and capabilities of clinical educators with those of the teacher candidates. The clinical educators will be selected on the basis of exemplary contributions to education, leadership and their commitment to preparing others for the profession. Specific requirements for clinical educators include:
 1. Three years of successful K - 12 teaching, with at least one year in the current setting/assignment.
 2. Certification in the area(s) the teacher candidate is to be placed.
 3. Administrator approval and recommendation to serve as a clinical educator.
- b. Clinical educators will assume the following responsibilities regarding the teacher candidate: assigning work, observing, supervising, critiquing, keeping records, and filing necessary reports to SDSU. Clinical educators are also invited to participate in clinical mentoring seminars and assist teacher candidates in the process of reflection

on their practice. Teacher candidates shall be allowed to gradually increase responsibility to eventually take full responsibility for instruction for a minimum of two weeks.

- c. Districts may provide paid opportunities to teacher candidates during the residency experience in the form of vouchers for reduced or free services from community businesses; substitute teaching (ten (10) days maximum); free breakfast and/or lunch; free tickets to school extracurricular activities; or other approved opportunities through the schools in which teacher candidates are placed. Teacher candidates will be individually responsible for the expenses of their SDSU tuition, fees, travel, books, and other costs of undergraduate study.
- d. Districts will share appropriate student achievement data for evaluation and program improvement in accordance with FERPA and as required for national accreditation purposes.
- e. Districts will allow video-recording of classroom instruction for professional development and candidate assessment purposes. Proper releases will be executed in accordance with District and SDSU policy and procedures.

V. TERMS AND CONDITIONS. The following provisions shall apply at all times for the duration of this Agreement:

- a. **Indemnification and Hold Harmless Clause.** Each District understands, agrees to, and shall indemnify, defend, and hold harmless the State of South Dakota, SDBOR, SDSU, as well as their officers, agents and employees, (hereinafter, "Indemnitees") from any and all claims, demands, suits, actions, proceedings, loss, costs, and damages of every kind and description, including attorneys' fees and/or litigation expenses, which may be brought or made against or incurred by Indemnitees on account of loss of or damage to any property, or for injuries to or the death of any person, where the loss, damage, injury, or death is caused by, arises out of, or is in any way related to, in whole or in part, any act, omission, professional error, fault, mistake, or negligence of that District, its employees, agents, representative, or subcontractors, or their subcontractors' employees, agents, or representatives, in connection with or incidental to the performance of this Agreement and/or any Underlying Agreements, or arising out of Workers' Compensation claims, or Unemployment Disability Compensation claims of employees of that District and/or its subcontractors or claims under similar laws and obligations, and that this aforementioned obligation shall survive the termination/rescission, or the end of, this Agreement and in perpetuity. Districts and SDSU recognize that each District's obligation under this Provision shall not extend to any liability caused by the sole negligence of the Indemnitees.
- b. **FERPA.** Each District and SDSU shall also maintain the confidentiality of student records in accordance with the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99) ("FERPA"). Confidential student records and information ("Student Information") includes hard copy, and any other format or medium, student education record information and personally identifiable information contained therein as defined by FERPA. Each District and SDSU agree to abide by the limitations on re-disclosure of personally identifiable information from education records set forth by FERPA and with the terms set forth herein. 34 CFR 99.33(a)(2) states that the officers, employees and agents of a party that receives Student Information may use the information only for the purpose(s) for which the disclosure was made. Recipient party or parties to this Agreement shall not use or disclose Student Information received from or on behalf of the disclosing party or parties to this Agreement except as permitted or required by the Agreement, as required by law, or as otherwise authorized in writing by the disclosing party or parties. Each District and SDSU agree not to use Student Information for any purpose other than the purpose for which the disclosure was made. Upon termination, cancellation, expiration or conclusion of the Agreement, recipient party or parties shall return all Student Information to the disclosing party or parties or, if return is not feasible, destroy all Student Information. Each District and SDSU shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted Student Information

received from, or on behalf of the disclosing party or parties or their students. These measures will be extended by Agreement to all subcontractors used by each District. The recipient party or parties shall report to the disclosing party or parties any use or disclosure of Student Information not authorized by this Agreement or authorized in writing by the disclosing party or parties.

- c. **Insurance.** SDSU, as an entity of the State of South Dakota, is entitled to certain immunities under South Dakota law, including but not limited to SDCL chapters 3-21 and 3-22, as well as participation in the Public Entity Pool for Liability agreement. Districts and SDSU agree that such insurance shall satisfy all insurance requirements as to SDSU for this Agreement.
- d. **Governing Law.** This Agreement shall be interpreted according to the laws of the State of South Dakota.
- e. **Non-Discrimination.** Districts and SDSU agree to be bound by applicable state and federal laws and regulations governing Equal Employment Opportunity and Non-Discrimination, and to similar SDBOR and SDSU policy requirements.
- f. **Non-Agency.** Districts and SDSU agree that each District's employees are not agents or employees of the other Districts or of SDSU. Districts and SDSU agree that SDSU's employees are not agents or employees of the Districts.
- g. **Funding Out.** Districts and SDSU acknowledge that legislative action, including the failure of the Legislature to appropriate funds, may require the curtailment or termination of some or all of SDSU programming and support, which in turn may impact the availability of personnel, students, and facilities to be used under this Agreement. Districts and SDSU acknowledge further that they are obligated to respond to such legislative action and may determine that it is necessary in the public interest to curtail this Agreement based on these considerations.
- h. **Anti-Kickback.** Districts and SDSU certify that they have not paid kickbacks directly or indirectly to anyone for the purpose of obtaining this Agreement and agree to cooperate fully with any U.S. agency investigating a possible violation of anti-kickback laws.
- i. **Severability.** If any term of this Agreement is declared by a court having jurisdiction to be illegal or unenforceable, the remaining terms shall not be affected, and, if possible, the rights and commitments of Districts and SDSU are to be construed and enforced as if the Agreement did not contain the term.
- j. **Waiver.** No provision of this Agreement shall be considered waived by SDSU unless the waiver is expressed in writing and executed as a supplement to this Agreement. A waiver by SDSU of any breach of duty or covenant under this Agreement is not a waiver of any subsequent breach of the same.
- k. **Miscellaneous.** All matters not authorized expressly by the terms of this Agreement shall be reserved to the discretion of SDSU. The terms of this Agreement supersede all conflicting terms of associated agreements.

VI. SIGNATURES AND EXECUTION

By their signatures below, each District's representative certifies that they are duly authorized to act on the behalf of their respective District and so bind the District to this Agreement. Further, by their signatures below, the Districts signify their agreement to all of the terms and conditions described above, and their complete reading and understanding of the same, including Indemnity and Hold Harmless provisions that serve as waivers of important rights and as substantial responsibilities to each District. Districts and SDSU recognize that the Effective Date of this Agreement as to each District shall be the latest of the date-of-signature of the Provost of SDSU or either representative of the District.

SOUTH DAKOTA STATE UNIVERSITY
College of Education and Human Sciences

Secondary/K-12 Field Experiences

This contract agreement is between the Teacher Education Program in the College of Education and Human Sciences at South Dakota State University, Brookings, South Dakota and

Brandon Valley School District	301 S Splitrock Blvd	Brandon	SD	57005
<small>Contracting School Name</small>	<small>Contracting School Address</small>	<small>City</small>	<small>State</small>	<small>Zip Code</small>

The South Dakota Board of Regents has deemed this contract appropriate for use between South Dakota State University ("SDSU") and cooperating schools whose faculty will be supervising SDSU teacher candidates during their two college semesters of field experience required by our teacher education program. By signing this contract, your school has agreed to allow one or more of your faculty members, as clinical educators, to supervise the in-classroom experience of teacher candidates in the clinical educators' field of study. Clinical educators will be compensated by SDSU according to the following terms:

First Semester:

Second Semester:

\$200.00 per Full-Time Teacher Candidate* \$400.00 per Full-Time Teacher Candidate*
*(*If there are two clinical educators per teacher candidate, the stipend will be divided.)*

- 1) Placement of teacher candidates in schools and the assignment of clinical educators to oversee them will be accomplished by a representative of the University and the participating school administrator, as provided in the **Memorandum of Agreement ("MoA")**, which is incorporated into this Agreement by reference.

- 2) The field experiences will be supervised by SDSU faculty and clinical mentors. During the student teaching experience, that supervision will be exercised through the process detailed in the MoA and involving video analysis. **
***Video recording within the classroom is an expectation of the student teaching experience, for evaluation purposes only. Videos will be kept confidential and erased/deleted upon the conclusion of the experience unless permission is explicitly provided by the school district to the teacher candidate.*

- 3) School-based faculty may be asked to participate in periodic professional development sponsored by SDSU.

It is further agreed that this shall be a two-semester-long contract, requiring renewal each academic year.

Superintendent Signature	Print Name	Date
--------------------------	------------	------

Board President Signature	Print Name	Date
---------------------------	------------	------

School Tax ID#

Signature of Provost & VP of Academic Affairs, South Dakota State University	Date
--	------

Approve agreement between Brandon Valley School District and Children's Home Society for tuition for two students, \$128.89/day/student, 5 days/week, effective July 1, 2022 to June 30, 2023, as presented

Children's Home Society

OF SOUTH DAKOTA

STAND FOR GOOD

SIOUX FALLS
 801 N Sycamore Avenue
 PO Box 1749
 Sioux Falls, SD 57101
 605.334.6004

*Residential Treatment & Education
 Therapeutic Foster Care & Adoption
 Nurse Home Visitation
 Prevention, Training & Education*

409 N Western Avenue
 Sioux Falls, SD 57104
 605.338.0116
*Domestic Violence Shelter & Services
 Emergency Shelter for Children*

RAPID CITY
 24100 S Rockerville Road
 Rapid City, SD 57702
 605.343.5422
Residential Treatment & Education

1330 Jolly Lane
 Rapid City, SD 57703
 605.343.2811
*Therapeutic Foster Care & Adoption
 Child Advocacy Center
 Prevention, Training & Education*

chssd.org

Our Mission:
 To prevent, treat and heal trauma.

School Tuition Agreement

2022-2023 School Year

<u>School</u>	Between	<u>Service Provider</u>
Brandon Valley School District 501 Holly Blvd. Brandon, SD 57005		Children's Home Society 801 N. Sycamore Avenue Sioux Falls, SD 57101-1749

The above school district/agency agrees to reimburse the Children's Home Society of South Dakota for the provision of educational services to:

 (Student Name)

Tuition Cost and Service Information

The **Tuition Cost** per school day, **five (5) days per week**, shall be the established contract rate of **\$128.89 per day**.

The additional costs of related services to include OT, PT and Speech services will be the responsibility of the referring school district. The cost will be determined by direct service, according to the student's Individual Education Plan (IEP), necessary evaluations and supporting documents required for compliance with IDEA, or as recommended by the IEP team. These service commendations will be communicated with the district liaison for pre-approval.

Contract Period:
July 1, 2022 to June 30, 2023

NOTE: Billing will begin on the student's date of admission and end on the date of discharge. Rate changes will take place on July 1 of the subsequent school year.

If applicable, all changes must be in accordance with SDCL 12-28-9.1. Written notice should be addressed to the Program Director.

Authorization From:

Sponsoring Agency

_____	_____	_____
Signature	Position/Title	Date

Children's Home Society of South Dakota

Children's Home Society

OF SOUTH DAKOTA

STAND FOR GOOD

SIOUX FALLS
 801 N Sycamore Avenue
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 Nurse Home Visitation
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chssd.org

Our Mission:
 To prevent, treat and heal trauma.

School Tuition Agreement
 2022-2023 School Year

<u>School</u>	Between	<u>Service Provider</u>
Brandon Valley School District 501 Holly Blvd. Brandon, SD 57005		Children's Home Society 801 N. Sycamore Avenue Sioux Falls, SD 57101-1749

The above school district/agency agrees to reimburse the Children's Home Society of South Dakota for the provision of educational services to:

[Redacted]
 (Student Name)

Tuition Cost and Service Information

The **Tuition Cost** per school day, **five (5) days per week**, shall be the established contract rate of **\$128.89 per day**.

The additional costs of related services to include OT, PT and Speech services will be the responsibility of the referring school district. The cost will be determined by direct service, according to the student's Individual Education Plan (IEP), necessary evaluations and supporting documents required for compliance with IDEA, or as recommended by the IEP team. These service commendations will be communicated with the district liaison for pre-approval.

Contract Period:
July 1, 2022 to June 30, 2023

NOTE: Billing will begin on the student's date of admission and end on the date of discharge. Rate changes will take place on July 1 of the subsequent school year.

If applicable, all changes must be in accordance with SDCL 12-28-9.1. Written notice should be addressed to the Program Director.

Authorization From:

Sponsoring Agency

Signature	Position/Title	Date
-----------	----------------	------

Children's Home Society of South Dakota

Signature	Position/Title	Date
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Approve agreement between Brandon Valley High School and Walsworth Yearbooks for yearbook purchase, \$25,575.00, effective the 2022/2023 school year, as presented

Yearbook Purchase Agreement

Walsworth yearbooks

Account Brandon Valley High School
301 S Splitrock Blvd
Brandon, SD 57005-1651

Customer# 308599
Sales rep Brad Hempstead
Job#

Yearbook Contact Lindsey Wuebben
Title Yearbook Adviser
Phone 6055823211
Email lindsey.wuebben@k12.sd.us

Admin Contact Mark Schlekeway
Title Principal
Phone 6055823211
Email mark.schlekeway@k12.sd.us

Delivery Summer/Fall
Requested Ship Week 07/29/23

Account Status Prospect
Delivery Year 2023
Beginning year of term 2023
Total years of term 2.0
Current year of term 1.0

Ship date is dependent upon customer meeting copy and proof return deadlines.
Delivery is planned by the end of the following week.

Term Agreement

Note terms and conditions of Term Agreement in Additional field below

Yearbook Specifications

Program Size	All Pro 8	Paper	100# Legend Gloss	UV Coating	<input type="checkbox"/>
# of Pages	164	Other Paper		UV Coating # of Pages	
# of Copies	475	Paper Choice by Sig	<input type="checkbox"/>	Page Aspect	Normal
Binding	Smyth-Sewn	Paper Choice		Width	
Board Weight	120 Pt.	Other Paper Choice		Height	
Submission	Online Design	Apply to Sig From		Scented Varnish	<input type="checkbox"/>
Proof	Proofs on Demand	Apply to Sig To			

Cover 4 color custom design cover - due Feb. 1st

Endsheet 4 color custom design - due Feb. 1st

1 hour cover artist session with Walsworth cover artist. Two year term agreement (2023/2024). Tuition to Walsworth Adviser Additional Academy this summer paid for by Walsworth if Lindsey would like to attend. Walsworth Yearbook Suite Curriculum binder included.

Autograph Supplement

Quantity: Placement: Size:
Billing Instructions: Page:

Current Events Supplement

Type: Year In Review Placement: After Last Page Size: Same as Yearbook
Quantity: 475 Page: Billing Instructions: Bill School's Yearbook Account

Unprinted Autograph Supplement

Quantity: Placement:
Billing Instructions: Page: Size:

Clear Book Protectors

Quantity: Size:
Billing Instructions: Price: **\$25,575.00**

This Purchase Agreement includes and is subject to the school yearbook plan selected by the Customer as well as the terms and conditions on this and the following page(s).

(Authorized Signature)

Brad Hempstead
Date (Walsworth Authorized Signature)



5/11/2022
Date

(Second Authorized Signature)

Date

This Agreement is entered into between Walsworth Publishing Company, Inc. ("Company") and the customer listed on the reverse side ("Customer"). **Once accepted by the Company, this Agreement becomes a binding contract between the Company and the Customer.** Any changes to the Agreement must be approved by both parties and must be in writing.

BASE OFFER - All yearbooks to be bound with covers as designated on the reverse side. The Customer to prepare and furnish photographs, illustrations and typed copy according to instructional information contained in the Publishing Kit and our online resources.

SPECIAL NOTE - Should the number of yearbooks subject to this Agreement increase or decrease by more than 100 copies, the base cost figure is subject to change. Please consult your representative or the Company for the corrected base cost figure. Additional copies and/or options listed on the reverse side may be ordered in the exact quantities required, but additional pages are available only in four-page or eight-page increments, depending upon the program.

DEADLINES AND DELIVERY - A deadline schedule based on the Customer's requirements will be sent directly to the Customer at the beginning of each school year. Failure to adhere to these guidelines could result in an altered delivery schedule and/or extra charges.

COPY - Copy shall be sent by the Customer in finished form ready for processing. Copy, artwork and photos will not be edited, redone or retouched, unless specifically requested. The Company reserves the right to return to the Customer copy improperly prepared or unlikely to reproduce satisfactorily.

PAYMENT - An initial deposit of **35%** of the Agreement amount is due on or before **October 1** for spring delivery, or at the time the Agreement is signed as customary down payment. For summer/fall delivery, **35%** of the Agreement amount is due with your first copy submission or by **February 1**. An additional deposit of **45%** of the Agreement cost is due **February 1** for spring delivery and **May 1** for summer/fall delivery. All deposits, equal to at least 80% of the Agreement price, must be paid before the book ships. The final amount is due upon receipt of the final invoice. The Customer is responsible for all applicable sales or use taxes. Online Sales for book and ads will be credited to the school's deposit account minus applicable service fees and taxes. If the Customer has instructed in writing the Company to collect sales tax for online sales, the Company will periodically remit such funds to the Customer so that the Customer can remit those funds to the applicable taxing authorities.

ARTWORK - Professional artwork is available upon request at a reasonable rate. The Company may insert an ad logo without cost to the Customer or the Company. The Company will make a sincere effort to return all the original copy including photographs and artwork; however, we assume no responsibility for their loss or damage.

ADDITIONAL SERVICES CHARGES - Upon Customer request, correction work to photos and/or layouts can be done by the Company and will be charged for on a scheduled basis.

PREPARATORY MATERIALS - Plates are the property of the Customer and will be stored by the Company for a period of 30 days. Unless notified differently by the Customer, all plates will be destroyed after this 30-day period. The Customer understands and agrees that all dies, including those for which a charge has been made, remain the property of the Company.

AUTHORITY - Customer represents and warrants to the Company that (a) the Customer has the right and authority to enter into this Agreement and (b) the person signing this Agreement on behalf of the Customer has the right and authority to sign this Agreement and to bind the Customer thereby.

CUSTOMER INDEMNIFICATION - Since the Company exercises no editorial control over the content of the yearbook, including copy, photos and graphics, Customer agrees to protect the Company from economic loss and any other harmful consequences that could arise in connection with the creation, production and publishing of the yearbook or related materials. This means that Customer agrees, to the extent allowed by applicable state law, to hold the Company harmless and save, indemnify and defend the Company against all claims, demands, actions and proceedings on any and all grounds including without limitation all claims for liability, damages, costs and attorneys' fees. This will apply regardless of responsibility for negligence.

CUSTOMER REPRESENTATIONS AND WARRANTIES - Customer represents and warrants that the subject matter of the yearbook, including advertisements and student appreciation pages, is not copyrighted by a third party and that no copyright notice has been removed from any material used in preparing the subject matter for reproduction. Customer also recognizes that because subject matter does not have to bear a copyright notice in order to be protected by copyright law, absence of such notice does not necessarily assure a right to reproduce. Customer also represents and warrants that the yearbook and related materials do not contain anything that is libelous or scandalous, or anything that threatens anyone's right to privacy or other personal or economic rights. The Company reserves the right to use its sole discretion in refusing to print anything it deems illegal, libelous, scandalous or improper.

ABILITY TO REPRODUCE OR DIGITIZE - The Company is hereby granted the perpetual right and license to use, reprint, reproduce or duplicate the Customer's cover design and materials in any manner or format (in whole or in part) including any commercial activity for any business purpose (such as Company sales, marketing, websites, promotional literature, digitizing, samples and for use in other products), in each case without additional compensation to, or obtaining any consent from, Customer or any parents, students or third parties. Further, the Company is hereby granted the perpetual right and license to reproduce or digitize all or part of the Customer's yearbook in any manner or format (in whole or in part) at any time in the future, and offer it for sale, all without compensation to, or obtaining any consent from, the Customer or any parents, students or third parties. The Customer will take such steps as are necessary to assure such rights to the Company, including obtaining any necessary licenses.

DISCLAIMER OF WARRANTIES AND LIMITATION OF LIABILITIES - EXCEPT AS EXPRESSLY PROVIDED HEREIN, THE COMPANY MAKES NO EXPRESS OR IMPLIED WARRANTY AND DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, BECAUSE SOFTWARE IS INHERENTLY COMPLEX AND MAY NOT BE COMPLETELY FREE OF ERRORS. You are advised to verify your work. In no event will the Company be liable for direct, indirect, special, incidental or consequential damages arising out of the use of or inability to use the software or documentation, even if advised of the possibility of such damages. The liability of the Company, if any, for damages relating to any defective product shall be limited to the Agreement price paid for such product.

Approve recommendation to hire grounds employees for summer 2022, as presented



BRANDON VALLEY SCHOOL DISTRICT 49-2

George A. Gulson Administration Center
300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

May 5, 2022

To: Board of Education
Fr: Ty Hentschel, Operations Manager
Re: Recommendation to hire summer employees

Authorization is requested to hire the following individuals for summer employment.

Grounds:

<u>Name</u>	<u>Experience</u>	<u>Hourly Rate</u>
Seth Fjerestad - sethfjerestad@gmail.com	1 Years	\$15.50
Taylor Huisman - taylorjohuisman@icloud.com	1 Years	\$15.50
Dawson Johnson - Dawson.D.Johnson@coyotes.usd.edu	1 Years	\$15.50
Denette Leenderts - danetteleenderts56@gmail.com	1 Years	\$15.50
Kaelynn Swenson - kswenson426@yahoo.com	0 Years	\$15.00
Logan Susie - lsusie742@gmail.com	0 Years	\$15.00

All summer positions will begin on June 1 and are part time with no benefits - based on eight-hour shifts. All positions receive Holiday Pay for the Fourth of July.

Thank you,

Request for leave without pay for Connie Mayo, Brandon Valley Middle School Special Education Educational Assistant, effective May 9, 2022 (1 day)

LWOP for May 2-6 was approved at the May 9, 2022 BOE meeting

From: Mayo, Conni L <Conni.Mayo@k12.sd.us>
Sent: Saturday, May 7, 2022 5:28:06 PM
To: Otheim, Wendy <Wendy.Otheim@k12.sd.us>
Subject: BV School Board.

Dear School Board,

I write requesting unpaid leave for last week and Monday the 9th. On Saturday my husband suffered multiple strokes. Upon release from hospital I was the only one able to care for him the rest of the week. He has follow up appointments Monday. My hope is to return Tuesday the 10th. Thank you Conni Mayo BVMS

Brandon Valley Confidentiality Notice: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient/s. Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

Approve recommendation to hire Mariah Bleeker, Brandon Elementary Special Education Educational Assistant, full-time, \$16.95/hour, effective August 15, 2022



BRANDON VALLEY SCHOOL DISTRICT

District Office of Special Services

501 Holly Blvd., Brandon, SD 57005-1277

Phone (605) 582-3446

Fax (605) 582-3229

Wendy Otheim, Director

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Mariah Bleeker

Address/Phone: 2401 South Durango Circle Sioux Falls, SD 57110 712-441-6626

Email: the7thbleeker@gmail.com

Date: 5/12/2022

Position(s) Offered

Position: Special Education Educational Assistant at Brandon Elementary

Salary: \$16.95 an hour *cf PL 5/13/22*

Starting date: August 15, 2022

Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Sioux Falls Chamber of Commerce

Years of Experience: 1

Salary Lane/Step: N/A
(if applicable)

Education: BA from USF

Interview Information

of Candidates Applying: 9

Interviewed: 2

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Wendy Otheim
Signature of Interviewer

Approve request for leave without pay from Wilma Kirkeby, Brandon Valley Middle School Library Educational Assistant, effective May 6 & 9, 2022 (2 days)

Yes, the weather has changed our schedule again. Friday after driving down to Lincoln, they cancelled the games for the day due to standing water on the field after storms.

They played 2 games on Saturday and won both. They now play Monday at 2:30, if they win, they play in the championship now on Tuesday. Unless weather changes things again.

This year has been very disruptive in schedules. The team has had to stay in a hotel now for 5 nights with 2 more hopefully ahead. I am planning on running in on Monday morning to do a few things in the library. I think we have classes scheduled in there. I am going to ask the teachers to keep an eye out for students.

Thank you for your patience and understanding.

Wilma Kirkeby
BVMS Library

Good afternoon,

I just got home from a funeral to a note from my son saying that they are now playing on Friday May 6th, Saturday - 7th and 9th, I will be at work on Thursday and now it will be depending on how they play Friday and Saturday if I need to be gone on Monday. We are always hoping for a win but we never know. So please change my request for unpaid days off until May 6th and 9th. I apologize for the changes, but mother nature is doing it's best to mess up the best laid plans.

Thank you,

Wilma Kirkeby
BVMS Library

Approve amended recommendation to hire for Megan Neuharth, Inspiration Elementary 1st Grade Teacher, \$54,214.00 (MA+15 Step 10), effective the 2022/2023 school year

Approve recommendation to hire Brady DeBelts, High School Marching Band Assistant, \$4,503.00 (Extra-curricular Step 6 \$45,032 X .10), effective the 2022/2023 school year

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Brady DeBelts
Address/Phone: 908 S Jay Cir, Sioux Falls, SD 57103/ PH. 605-496-4911
Email: badebelts@gmail.com
Date: 5-11-22

Position(s) Offered

Position: HS Marching Band Assistant
Salary: \$4,503.00
Starting date: 2022-2023 School Year
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s):

Years of Experience: 6 years experience

Education: 3 years SDSU Degree not completed

Salary Lane/Step: Step 6 x 10% (45,032 x .10 = \$4,503.00) OK

PK
5/3/22

Interview Information

of Candidates Applying: 1

Interviewed: 1

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Bill Freking
Signature of Interviewer

General Notes:

Brady will be taking the place of the instructor that left during the marching band year to move to Texas.

Approve recommendation to hire Lindsey Shively, Inspiration Elementary Special Education Educational Assistant, full-time, \$16.95/hour, effective August 15, 2022



BRANDON VALLEY SCHOOL DISTRICT

District Office of Special Services

501 Holly Blvd., Brandon, SD 57005-1277

Phone (605) 582-3446

Fax (605) 582-3229

Wendy Otheim, Director

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Lindsey Shively

Address/Phone: 7438 S Louise Ave Apt 201 Sioux Falls, SD 57108 218-791-1899

Email: lindseyshively@yahoo.com

Date: 5/13/2022

Position(s) Offered

Position: Special Education Educational Assistant Inspiration Elementary

Salary: \$16.95 an hour *OK Pt. 5/13/22*

Starting date: August 15, 2022

Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Fairmont School District

Years of Experience: 3.5 years

Salary Lane/Step: N/A
(if applicable)

Education: Associates Degree

Interview Information

of Candidates Applying: 9

Interviewed: 3

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Wendy Otheim/Tanya Palmer
Signature of Interviewer

Approve recommendation to hire Kari Plumbtree, Robert Bennis Elementary Educational Assistant, full-time, \$16.98/hour, effective August 25, 2022

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Kari Plumbtree
Address/Phone: 2812 Daybreak Circle / Brandon /SD / 57005
Date: 5/16/2022
Email: Kari.plumbtree@hotmail.com

Position(s) Offered

Position: RBE General Educational Assistant
Salary: ~~\$16.95~~ \$16.78 *OK PR. 5/13/22*
Starting date: Aug. 25, 2022
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Brandon Valley

Years of Experience: 1
Education:
Salary Lane/Step:

Interview Information

of Candidates Applying: # Interviewed:

Conditions of employment:

Successful completion of background check
Completion of Business Office Requirements

Kristin Hofkamp
Signature of Interviewer

General Notes:

Kari was the Covid EA at RBE for the 2021-22 school year. Resigned her position effective May 25 as a general EA job was not available at that time. Since putting in her resignation an opening has happened for an EA position at RBE for the 2022-23 school year.

Approve request for leave without pay by Kristin VanBuskirk,
Brandon Elementary Special Education Teacher, on May 19,
2022 (1 day)

To Whom It May Concern:

I am writing a formal request to have May 19, 2022 off without pay. I do not have paid time off due to maternity leave. However, I need the day off because my childcare and backup childcare options are unavailable.

Let me know if you have any questions or concerns with my request.

Thank you,

Kristin VanBuskirk
Special Education Teacher
Brandon Elementary

Approve recommendation to hire Robin Tyler, High School English Language Arts Teacher, \$52,986.00 (BA Step 10), effective the 2022/2023 school year

BRANDON VALLEY HIGH SCHOOL



HOME OF THE LYNX

Mark Schlekeway, Principal – Mitzi Moore, Associate Principal – Jordan Paula, Associate Principal

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Robin Tyler
Address: 46548 261st St
Hartford, SD 57033
Email: Robin.Tyler@k12.sd.us
Phone: (605) 214-6930
Date: 5/17/2022

Position(s) Offered

Position: HS ELA Teacher
Salary: \$52,986 (\$54,571)
Starting Date: 2022-2023 School Year (8/16/22)
Extracurricular Activities: n/a

General Information

Most Recent School/District/Employer(s): Tri-Valley School District, Colton, SD

Years of Experience: 10

Salary Lane/Step: BA/Step 10 - \$52,986. OK

Education: B. A. in English, Secondary Education, and Deaf Education, Augustana
University, Sioux Falls, South Dakota

Dec 2011

BA
5/31/22

Interview Information

of Candidates Applying: 12

Interviewed: 3

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Mark Schlekeway
Signature of Interviewer

Approve recommendation to hire Mike Putnam, Assistant High School Cross Country Coach, \$3,658.00 (Extra-curricular Step Base \$43,034 X .085), effective the 2022/2023 school year

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Mike Putnam
Address/Phone: On file
Email: Mike.Putnam@k12.sd.us
Date: 5-17-22

Position(s) Offered

Position: Assistant High School Cross Country Coach
Salary: \$3,658.00
Starting date: 2022-2023 School Year
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Brandon Valley School District

Years of Experience: 0 years experience

Education: On File

Salary Lane/Step: Base x 8.5%

(43,034 x .085 = \$3,658.00) *DK*

5/3/22

Interview Information

of Candidates Applying: 1

Interviewed: 1

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Bill Freking
Signature of Interviewer

General Notes:

Mike will be taking the place of Ben Schultz who resigned the Assistant Cross Country position.

Approve resignation from Mike Putnam, 9th Grade Boys Basketball Coach, effective at the end of the 2021/2022 school year



BRANDON VALLEY SCHOOL DISTRICT
Brandon Valley Intermediate School
201 W. Park St., Brandon, SD 57005-1277
Phone (605) 582-6035
Fax (605) 582-6036

Nick Skibsted - Principal

Mr. Freking and Dr. Larson,

I am writing to let you know that I am resigning from the 9th grade boys basketball coaching position. I really enjoyed my time with the program and the coaching staff and athletes I was able to work with.

Thank you and if you have any questions I can be reached via email at Mike.Putnam@k12.sd.us or through my phone 605-321-7000.

Sincerely,

Michael Putnam
6th Grade Science / Basketball / Track / Drivers Education
Brandon Valley Intermediate School

Approve resignation from Hazel Schuck, Inspiration Elementary
Special Education Educational Assistant, effective May 25, 2022

Hazel Shuck
6001 S Cliff Ave
Sioux Falls, SD 57108

To Whom It May Concern,

I am writing this letter to inform you that I am putting in my resignation. I have accepted a SPED teaching position with the Lennox school district for next year. I have really enjoyed working with the Brandon Valley School District and will definitely miss it!

I have loved working under Mrs. Palmer and Mrs. Chicoine. They have been super supportive of me and have given great advise and feedback when I needed/asked for it. If I ever had any questions or concerns I always knew I could talk to them. To me this is huge! Thank you so much for everything over the past 4 years. 😊

Hazel Shuck
Special Education Educational Assistant

Approve amended recommendation to hire Riley Peyton,
Summer Custodian, \$15.00/hour, effective summer 2022
(replacing Kristi Jacobson who will not be working this summer)



BRANDON VALLEY SCHOOL DISTRICT 49-2

George A. Gulson Administration Center
300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

May 19, 2022

To: Board of Education
Fr: Ty Hentschel, Operations Manager
Re: Recommendation to hire summer custodial employees - Amended

Please amend the Summer Employee list to exclude Kristi Jacobson [MS]. She was originally approved at the Board of Education meeting on May 9, 2022, but will not be working this summer. Riley Peyton will be taking her place.

Riley Peyton [MS] rileyp3262@gmail.com	0 Years	\$15.00
--	---------	---------

Thank you,

Approve leave of absence for Rina Morales, Brandon Elementary Custodian, effective May 2, 2022 to April 21, 2023

Rina Morales
304 E Vera Ln
Brandon, SD 57005
May 19,2022

Dr. Jarod Larson
Superintendent
Brandon Valley School District
300 S. Splitrock
Brandon, SD 57005

Dear Dr. Larson and BV Board of Education

My name is Rina Morales I am a custodian at Brandon Elementary School since 2016. I have been diagnosed with chronic kidney disease and require dialysis. I am not able to perform my job duties at this time. I have been placed on the kidney transplant waiting list and will need time off during this process. I am requesting illness leave without pay from May 2, 2022, until April 21, 2023. I appreciate your time and consideration during this difficult time.

Sincerely,

Rina Morales
BE Custodian
Rina.Morales@k12.sd.us
605-8399145

Approve resignation from Ketty Paula, Brandon Valley Middle School 8th Grade Assistant Volleyball Coach, effective immediately

May 18, 2022

Bill Freking
Athletic Director
Brandon Valley High School

Dear Mr. Freking,

Please accept this letter as notice of my resignation from the 8th grade C/D volleyball coaching position at Brandon Valley Middle School. I look forward to serving the Brandon Valley School District in other coaching capacities.

Sincerely,

Ketty Paula

Approve recommendation to hire Mackenzie Wietgreffe, Assistant Middle School Track Coach, \$2,582.00, (Extra-curricular Step Base \$43,034 X .06), effective the 2022/2023 school year

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Mackenzie Wietgrefe
Address/Phone: 423 N High Street, Aberdeen, SD 57401
Email: mackenzie.wietgrefe@gmail.com
Date: 5-19-22

Position(s) Offered

Position: Assistant Middle School Track Coach
Salary: \$2,582.00
Starting date: 2022-2023 School Year
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Brandon Valley School District

Years of Experience: 0 years experience

Education: On File

Salary Lane/Step: Base x 6.0%

(43,034 x .06 = \$2,582.00) *OK Pf.*

5/19/22

Interview Information

of Candidates Applying: 3

Interviewed: 3

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Bill Freking

Signature of Interviewer

General Notes:

Mackenzie will be taking the place of Ben Schultz who resigned the Assist Middle School Track position. She was hired at BVIS earlier this spring for the 2022-2023 school year.

Approve recommendation to hire Daniel Murtha, Assistant Middle School Cross Country Coach, \$2,582.00 (Extra-curricular Step Base, \$43,034 X .06), effective the 2022/2023 school year

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Dan Murtha
Address/Phone: On File
Email: Daniel.murtha@k12.sd.us
Date: 5-20-22

Position(s) Offered

Position: Assistant Middle School Cross Country Coach *NEEDS TO BE ADDED TO THE EXTRA CURRICULAR MASTER SCHEDULE*
Salary: \$2,582.00 *RF*
Starting date: 2022-2023 School Year
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Brandon Valley School District

Years of Experience: 0 years experience

Education: On File

Salary Lane/Step: Base x 6.0% (43,034 x .06 = \$2,582.00) *OK*

Interview Information

of Candidates Applying: 3

Interviewed: 3

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Bill Freking

Signature of Interviewer

General Notes:

Dan will be taking the Assist Middle School Cross Country position. This was an added position earlier this school year.

Approve Child Nutrition Services Shared Directorship Stiped for Andrea Kruse, Child Nutrition Director, \$8,000.00 (Share Our Strength No Kids Hungry Grant/Shared Services), effective the 2022/2023 school year, as presented



BRANDON VALLEY SCHOOL DISTRICT 49-2

George A. Gulson Administration Center
300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

Phone (605) 582-2049
Business Office (605) 582-2058
Fax (605) 582-7456

May 19, 2022

TO: Board of Education
FR: Ty Hentschel, Operations Manager
RE: Recommendation to Approve – CNS Shared Directorship Stipend

The Share Our Strength No Kids Hungry Grant has been approved and accepted for the 2022-23 School Year as presented at the Board of Education meeting on April 25, 2022. This grant includes the provision to provide CNS Director and Registered Dietician shared consultation services to rural Schools. As this is year three for this grant, at no district expense, BVSD hired a Registered Dietician. During the two previous years, a Consultation Agreement was initiated with Gay Anderson to support the new CNS Director and Grant affiliates for \$8,000 per year, also at no expense to the district. This agreement will no longer be in effect for the 2022-23 School Year.

As previously outlined, the current BVSD CNS Director [Andrea Kruse] will assume the shared services role and shall begin receiving the stipend of \$8,000 for the 2022-23 School Year. There will be no continuation of the stipend beginning in school year 2023-24 unless the program continues.

All ten schools that previously participated in the Membership Agreement for Child Nutrition Directorship Services have sent letters of commitment for their continued participation for the 2022-23 School Year.

Thank you for your consideration.

Ty Hentschel
District Operations Manager

Approve request for leave without pay from Margaret Ely, Transportation Department Administrative Assistant, effective June 16-22, 2022 (5 days)

This email is to request 5 consecutive unpaid days off. Those dates being Thursday June 16th, Friday June 17th, Monday June 20th, Tuesday June 21st and Wednesday June 22nd
Thank you

Maggie Ely

Brandon Valley School District
Transportation Administrative Assistant
Margaret.ely@k12.sd.us 605 582 3514

Approve recommendation to hire Susan Fritz, Summer Substitute Van Driver, paid according to trip schedule, effective May 24, 2022

BRANDON VALLEY SCHOOL DISTRICT NO. 49-2
Transportation Department

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Susan Fritz
Address/Phone: 204 S Needles, Brandon, SD 57005
(605) 351-0333
Email Address: susan.fritz@k12.sd.us

Date: 5/20//2022

Position(s) Offered

Position: Bus/Van Driver (Substitute) – Summer Employment Only
Salary: Based on Transportation Schedule
Starting date: TBD

Extracurricular Activities:

General Information

Most Recent School/District/Employer(s):

Years of Experience:

Salary Lane/Step:
(if applicable)

Education:

Benefits:

Interview Information

of Candidates Applying:

Interviewed:

Conditions of employment:

Successful completion of background check
Completion of Business Office Requirements

David Moody
Signature of Interviewer

DAVID MOODY, TRANSPORTATION DIRECTOR
Telephone: 605.582.3514 | Fax: 605.528.2827
Email: david.moody@k12.sd.us

Approve recommendation to hire Kristi Jacobson, Summer Substitute Van Driver, paid according to trip schedule, effective May 24, 2022

BRANDON VALLEY SCHOOL DISTRICT NO. 49-2
Transportation Department

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Kristi Jacobson
Address/Phone: 102 S Heritage Pl, Brandon, SD 57005
(605) 310-6010
Email Address: kristiannjacobson@gmail.com

Date: 5/20//2022

Position(s) Offered

Position: Bus/Van Driver (Substitute) – Summer Employment Only
Salary: Based on Transportation Schedule
Starting date: TBD

Extracurricular Activities:

General Information

Most Recent School/District/Employer(s):

Years of Experience:

Salary Lane/Step:
(if applicable)

Education:

Benefits:

Interview Information

of Candidates Applying:

Interviewed:

Conditions of employment:

Successful completion of background check
Completion of Business Office Requirements

David Moody
Signature of Interviewer

DAVID MOODY, TRANSPORTATION DIRECTOR
Telephone: 605.582.3514 | Fax: 605.528.2827
Email: david.moody@k12.sd.us

Approve recommendation to hire Sarah McCarthy, Summer Substitute Van Driver, paid according to trip schedule, effective May 24, 2022

BRANDON VALLEY SCHOOL DISTRICT NO. 49-2
Transportation Department

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Sarah McCarthy
Address/Phone: 129 S Augusta Ave, Brandon, SD 57005
(605) 251-8888
Email Address: mccarthysm3@gmail.com

Date: 5/20//2022

Position(s) Offered

Position: Bus/Van Driver (Substitute) – Summer Employment Only
Salary: Based on Transportation Schedule
Starting date: TBD

Extracurricular Activities:

General Information

Most Recent School/District/Employer(s):

Years of Experience:

Salary Lane/Step:
(if applicable)

Education:

Benefits:

Interview Information

of Candidates Applying:

Interviewed:

Conditions of employment:

Successful completion of background check
Completion of Business Office Requirements

David Moody
Signature of Interviewer

DAVID MOODY, TRANSPORTATION DIRECTOR
Telephone: 605.582.3514 | Fax: 605.528.2827
Email: david.moody@k12.sd.us

Request for maternity leave by Kayla Schindling, Brandon Valley Intermediate School 6th Grade Science Teacher, on or about July 13, 2022 for approximately 12 weeks

This request from the 05/09/22 BOE meeting has been corrected to 12 weeks leave (not 6-8 weeks) from July 13, 2022.

Swenson, Jennifer

From: Schindling, Kayla J
Sent: Tuesday, May 3, 2022 11:51 AM
To: Miller, Merry; Larson, Jarod; Lundberg, Paul; Swenson, Jennifer; Bruce, Stacey
Subject: Schindling Maternity Leave Request

Hello!

I am currently expecting a baby in July. I am requesting maternity leave for the beginning of the 2022/2023 school year. I hope to take 12 weeks from when my daughter arrives. Due to having covid during pregnancy and her growing very quickly, my due date has been a bit of a moving target. Currently it is set for July 13th. This would mean that I am requesting approximately 6-8 weeks at the start of the school year, depending on when she is born. I have been in communication with Mr. Skibsted about this and he has advised me to email all of you with this information. If you need any additional information, or I need to do anything else to get this approved please let me know!

Mrs. Kayla Schindling
6th Grade Science
Brandon Valley Intermediate School



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Transfer Kory Scholten from Robert Bennis Elementary Physical Education Teacher to Brandon Elementary 4th Grade Teacher, effective the 2022/2023 school year

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Kory Scholten
Address/Phone:
1601 Parkview Blvd
Brandon, SD 57005
(605) 595-3944
Email address: Kory.Scholten@k12.sd.us

Date: May 18, 2022

Position(s)

Position: 4th Grade Teacher at Brandon Elementary School

Transfer Date: August 2022-2023 school year

Extracurricular Activities: N/A

General Information

Transferring from Robert Bennis Elementary School Physical Education teacher

Submitted by: Merle Horst

Thank you from Kim Kueter for Employee Recognition Banquet
and 30 years of service recognition and gift card

To: Brandon Valley School Board Members and Superintendent Dr. Larson

Date: May 9, 2022

From: Kim Kueter-Brandon Elementary

RE: Employee Recognition Banquet

Thank you for the wonderful banquet you had to celebrate the employees of the Brandon Valley School District. I appreciate being recognized for 30 years of service and the Sunshine gift card.

Thank you from Judy Tschetter for years of service certificate
and gift card

Brandon Valley School District,

Thank you for the certificate
and gift card in recognition of
my 15 years of service

Brandon Valley School District is a
great place to work.

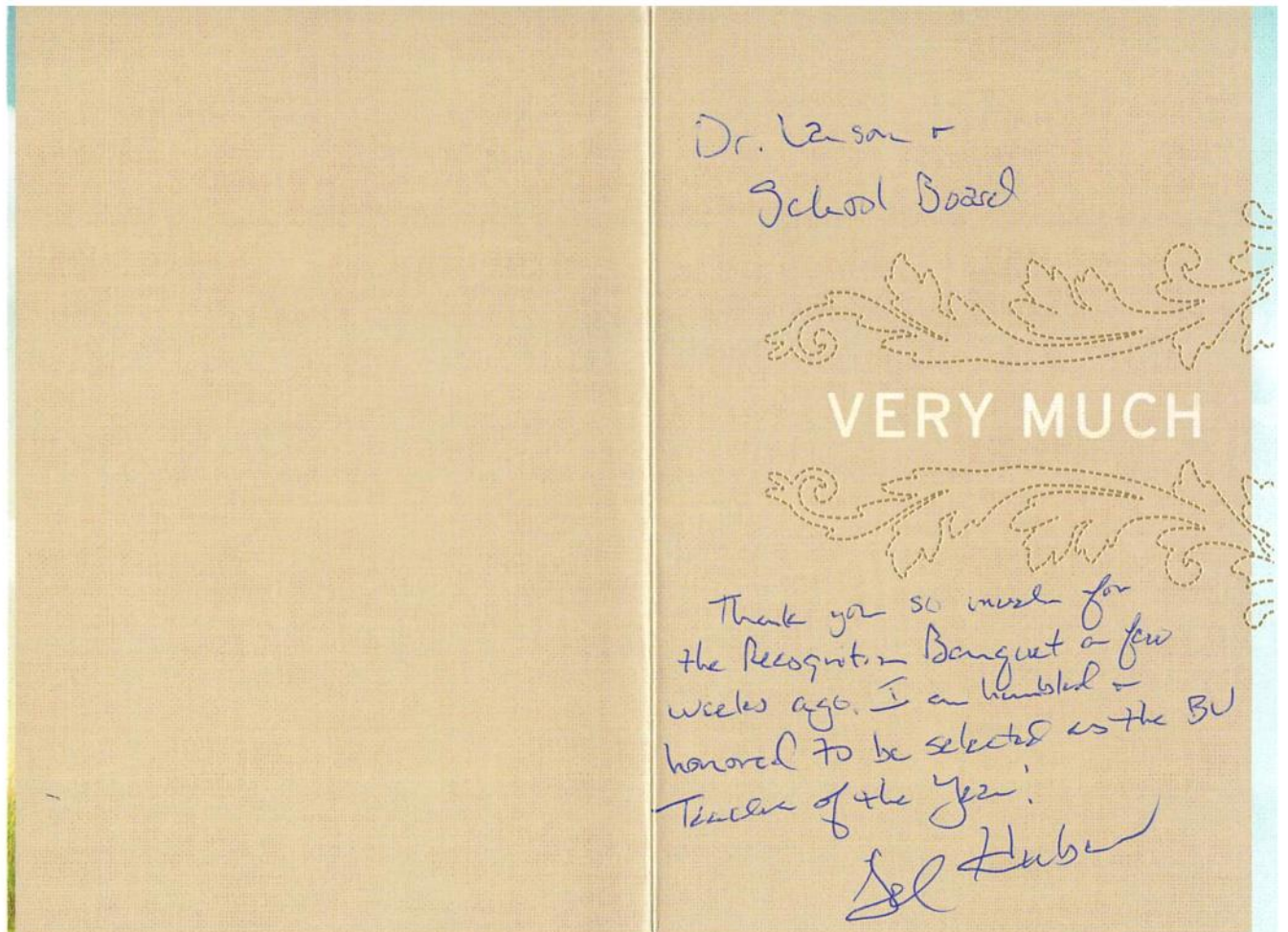
Judy Ischetter
RBE E.A. Library

TGTM09-ST198C
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THANK YOU

Thank you from Del Hubers for Employee Recognition Banquet
and Teacher of the Year award





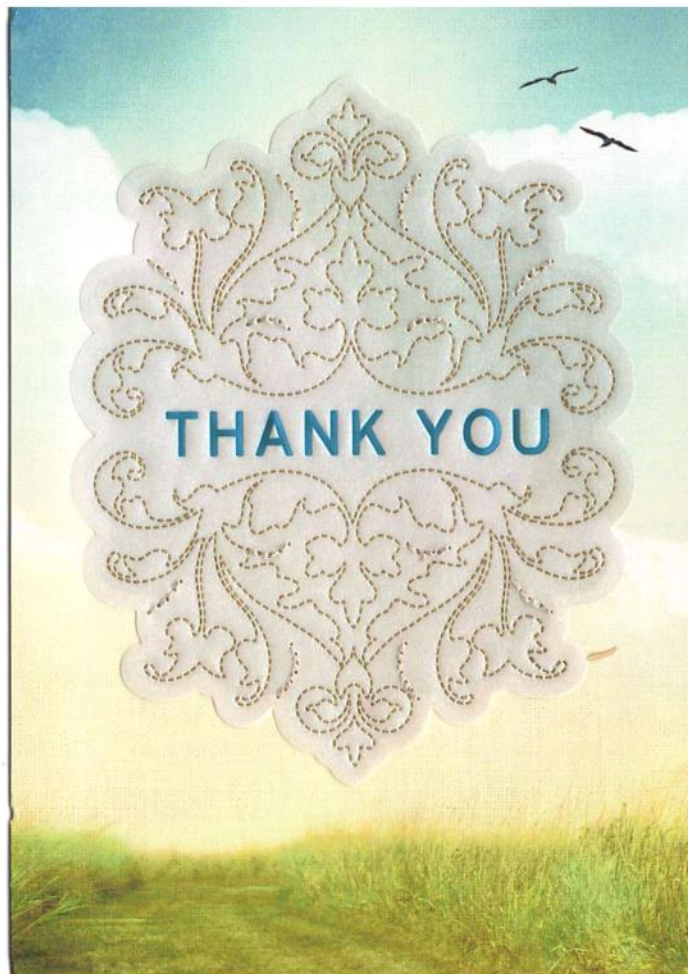
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Thank you from Sara Stone, Beth Schaffer, and Julie Forbes for
Sunshine gift card and Employee Recognition Banquet

Dear Brandon Valley School Board,
We would like to thank you
for the generous Sunshine gift card
and the Employee Recognition Banquet.
We appreciate your thoughtfulness.

Sara Stone

Beth Schaffer
Julie Forbes

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