



"Our business is the creation of learning environments that result in success."

BRANDON VALLEY SCHOOL DISTRICT #49-2
BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM
MONDAY, MARCH 27, 2023
Board Meeting
AGENDA
6:30 p.m.

I. OPENING OF MEETING

PRESIDENT ULLOM

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Welcome to Visitors, Guests and Media**
- D. Roll Call**
Ullom _____ Ode _____ Saxer _____ Scott _____ Bell _____
- E. Approval of Agenda**
- F. Conflict of Interest Disclosure - Waiver Request**
 - 1. [Waiver Request - Dr. Jarod M. Larson](#)

II. COMMUNITY INPUT

(Persons wishing to speak at a meeting should contact the Superintendent prior to the meeting.)

III. GENERAL BUSINESS

A. ORAL REPORTS

- 1. [Good News Report - Brandon Valley Middle School](#)

B. BUILDING REPORTS

C. ADMINISTRATION REPORTS

- 1. [Superintendent's Report](#)

D. BOARD POLICY

- 1. **Discussion Items**
- 2. **Proposed (First Reading)**
- 3. **Adoption (Second Reading)**

E. GENERAL BUSINESS

- 1. [Approve 2023/2024 Preliminary Capital Outlay Budget](#)
(Consent Approval)

F. PERSONNEL

- 1. [Approve request for General Fund Additional Staffing \(Part 2\) for the 2023/2024 School Year](#)
(Consent Approval)
- 2. [Approve recommendation to transfer Rachael Fode from Brandon Valley Middle School Music Teacher to Brandon Valley High School Chorus Teacher, plus High School Chorus \\$2,796 \(Extra-curricular Step 10~\\$46,600 X 6%\) and Performing Arts Center Coordinator \\$6,240 \(Extra-curricular Step Base~\\$43,034 X 14.5%\), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule](#)
- 3. [Approve resignation from Kali Ulrich, Brandon Valley High School English Teacher, effective at the end of the 2022/2023 school year](#)
- 4. [Approve resignation from Kayla Houser, Brandon Valley Middle School Child Nutrition Manager, effective June 2, 2023](#)
- 5. [Approve recommendation to hire Justin Preuschl, long-term substitute for new student support, Brandon Elementary Special Education Teacher, effective March 20, 2023 until the end of the 2022/2023 school year](#)
- 6. [Accept retirement notification from Ralynn Whitelock, Brandon Valley Intermediate School Administrative Assistant \(12 month\), effective May 31, 2023](#)
- 7. [Approve request for leave without pay from Kelly Kirlin, Fred Assam Elementary Educational Assistant, effective May 31, 2023 for two days](#)
- 8. [Approve recommendation to hire Tessa Steinmiller, Speech Language Pathologist, for the following programs: \(1\) Special Education Birth-3 Summer Services, \\$277.00/day for ten days, and \(2\) Extended School Year Early Childhood Services, \\$25.00/hour, effective June 1, 2023, based on the 2022/2023 hiring schedule](#)
- 9. [Approve recommendation to hire Bailey Durfee, Head Competitive Cheer Coach, \\$5,379.00 \(Extra-curricular Step](#)

- [Base \\$43,034 X 12.5%](#)), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule
10. [Approve recommendation to hire Jeff Ganschow, Head Girls Tennis Coach, \\$5,379.00 \(Extra-curricular Step Base \\$43,034 X 12.5%\), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule](#)
 11. [Approve recommendation to hire Lauren Kattner, Brandon Valley Middle School Teacher, \\$51,869.00 {Music Teacher-\\$50,439 \(BA Step 3\), Play Director-\\$770.00 \(Extra-curricular Step 3~\\$43,980 X 1.75%\), and Choir Director-\\$660.00 \(Extra-curricular Step 3~\\$43,980 X 1.5%\)}, effective the 2023/2024 school year, based on the 2022/2023 hiring schedule](#)
 12. [Approve recommendation to transfer Leah Moody from Brandon Valley Middle School Reading Interventionist to Brandon Valley Middle School 8th Grade English/Language Arts Teacher \\$50,439.00 \(BA+15/Step 2\), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule](#)
 13. [Approve resignation from Chase Bitterman, Brandon Elementary Special Education Teacher, effective at the end of the 2022/2023 school year](#)
 14. [Approve recommendation to hire Amanda Larson, Fred Assam Elementary/Inspiration Elementary School Nurse, \\$42,910.00 \(Nurse~Step 3\) effective August 17, 2023, based on the 2022/2023 hiring schedule](#)
 15. [Approve recommendation for hourly wage increase for Harvey Gehrke, Maintenance Department, an additional \\$1.40/hour, effective March 13, 2023 through June 30, 2023, as presented](#)
 16. [Approve resignation from Monica West, Brandon Elementary Special Education Educational Assistant, effective April 6, 2023](#)
 17. [Approve resignation from Kristina Pappas, Brandon Elementary Special Education Teacher, effective at the end of the 2022/2023 school year](#)
 18. [Approve resignation from Taylor Becker, Assistant Middle School Boys 8th Grade Basketball Coach, effective at the end of the 2022/2023 school year](#)
 19. [Approve recommendation to hire Matt Christensen, Assistant Middle School Boys 8th Grade Basketball Coach, \\$2,796.00 \(Extra-curricular Step 10~\\$46,600 X 6%\), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule](#)
 20. [Approve recommendation to hire Layne Waltner, Head Middle School Girls 7th Grade Basketball Coach, \\$2,797.00 \(Extra-curricular Step Base~\\$43,034 X 6.5%\), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule](#)
 21. [Approve request for leave without pay from Sandie Van Voorst, Inspiration Elementary Child Nutrition Manager, effective April 4, 2023 for one day](#)
 22. [Approve recommendation to transfer Justin Lovrien, Brandon Valley High School Teacher, from Science Teacher to Agriculture Teacher, plus FFA Advisor \\$2,817.00 \(Extra-curricular Step 1~\\$43,334 X 6.5%\), effective the 2023/2024 school year, based on the 2022/2023 salary schedule](#)
 23. [Approve resignation from Lindsey Wuebben, Brandon Valley High School Yearbook Advisor, effective at the end of the 2022/2023 school year, contingent upon finding a suitable replacement](#)
 24. [Approve recommendation to hire substitutes for the 2022/2023 school year](#)
Michelle Barta, Reagan Jorgenson, Kristin McInerney, and Angela Jameson
- (Information Only)**
25. [Transfer Cynthia Schilf from Brandon Valley Middle School 8th Grade English/Language Arts Teacher to Brandon Valley High School English Teacher, effective the 2023/2024 school year](#)
 26. [Request for maternity leave from Allison Brink, Brandon Valley Middle School Sign Language Interpreter, effective August 11, 2023 for approximately six weeks](#)
 27. [Transfer Lila Van Horn, Special Education Teacher, from Brandon Valley High School to Valley Springs Elementary \(.5 FTE increased to 1.0 FTE\), effective the 2023/2024 school year](#)
 28. [Transfer Jennifer Chicoine, Special Education Teacher, from Valley Springs Elementary \(.5 FTE\), to Inspiration Elementary \(new .5 FTE, in addition to her existing .5 FTE\) effective the 2023/2024 school year](#)
 29. [Transfer Adam Else, Brandon Elementary Teacher, from 2nd Grade to 3rd Grade, effective the 2023/2024 school year](#)
 30. [Transfer Sharon Schwebach, Brandon Valley Intermediate School Teacher, from 6th Grade English/Language Arts to 6th Grade Social Studies, effective the 2023/2024 school year](#)
 31. [Transfer Laryssa Osheim from Inspiration Elementary Kindergarten Teacher to Brandon Elementary 2nd Grade Teacher, effective the 2023/2024 school year](#)

IV. COMMUNICATION

A. Central Office

B. Board of Education

1. [Thank you from Husher family for flowers sent in honor of the birth of their daughter, Hattie Marie](#)

V. BOARD REPORTS

A. Formal Reports

1. **Transportation (Scott & Ode)**
2. **Alternative Education (Ullom & Saxer)**
 - i. [EDEC Regular Meeting Minutes - February 22, 2023](#)

ii. [EDEC Regular Meeting Agenda - March 21, 2023](#)

3. Building & Grounds (Ode & Bell)

i. [Building & Grounds Committee Report - March 23, 2023](#)

4. Student Activities, Curriculum & Technology (Bell & Ode)

i. [Student Activities, Curriculum & Technology Committee Report - March 23, 2023](#)

5. City Affairs & Legislation (Saxer & Scott)

6. Child Nutrition/Wellness Committee (Ullom & Saxer)

7. Personnel Welfare (Saxer & Ullom)

8. Safety Committee (Bell & Scott)

B. Information Reports

VI. TRAVEL REPORTS

A. Reports

B. Other

VII. OTHER BUSINESS ITEMS

VIII. EXECUTIVE SESSION

A. [1-25-2.4 Teacher Contract Negotiation Preparations](#)

ADJOURNMENT

Waiver Request - Dr. Jarod M. Larson

REQUEST FOR SCHOOL BOARD WAIVER

Date: 3/27/23

Name of the school board member, school administrator or school business manager requesting the waiver:

Tarod M. Larson, Supt.

Brief explanation of the potential conflict of interest: Brief explanation of the essential terms of the contract(s) or transaction(s) from which a potential conflict of interest may arise, including:

(1) all parties to the contract

BVSD & Amanda Larson (BVSD School Nurse)

(2) the person's role in the contract or transaction

Spouse of Amanda Larson

(3) the purpose(s)/objective(s) of the contract

Amanda Larson will serve as a school nurse for 2023-24 school term.

(4) the consideration or benefit conferred or agreed to be conferred upon each party

Amanda will be paid in accordance to the hiring schedule \$42,910

(5) the length of time of the contract

2023-24 school year.

(6) any other relevant information

Brief explanation of how or why the transaction or the terms of the contract are fair, reasonable, and not contrary to the public interest such that a waiver should be granted.

Signature of Person Requesting Waiver:



WAIVER AUTHORIZATION PURSUANT TO SDCL3-23-3

A written request for waiver of conflict, dated 03/27/2023, was received from Dr Jarod M. Larson, Superintendent. The request was acted upon by the members of the Brandon Valley School District School Board during a meeting held on 03/27/2023.

_____ The request for waiver was denied because the terms of the contract were not considered fair and reasonable, or contrary to the public interest.

_____ The request for waiver was authorized because the terms of the contract are fair and reasonable, and not contrary to the public interest such that a waiver should be granted.

_____ The request for waiver was authorized because the terms of the contract are fair and reasonable, and not contrary to the public interest such that a waiver should be granted, subject to the following conditions:

Signature of School Board President /Chairperson or Authorized Member

Printed Name: _____

Date _____

Date mailed to Auditor General _____

Good News Report - Brandon Valley Middle School

March 2023 Good News Report

Brandon Valley Middle School

2022-23 Pilot

Tier 2 Behavior Support Program



Superintendent's Report



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

3/27/2023

Superintendent's Board Report

Navigator CO2 Pipeline – Application for Party Status Submitted / Approved

- Party Status Provides Information, Communication, and Opportunity to Comment
- Currently - BVSD Continues to Monitor

2023-24 (FY 24) Budget Process Overview

- December 2022 – 5 Year Plans Completed by Administration
- January-March 2023 – Budget forms / documents distributed, completed, compiled, and reviewed by the Central Office
- February 2023 – Presentation of 5 Year Plan
- March 2023 – Approve New Staffing Positions
- March 2023 – Preliminary Capital Outlay Budget Presented / Approved
 - Necessary for major items to be bid in a timely manner
- May 2023 - Preliminary Budget Presentation
- July 2023 – Public Budget Hearing / Potential Action

Tentative 23-24 Negotiations Timeline / Wage Recommendations

- March 27, 2023 – School Board Negotiations Preparations in Executive Session
- March 29, 2023 – Negotiations (Personnel Welfare / BVEA)
 - Additional Dates Scheduled – If Necessary
- *Tuesday, April 11, 2023*
 - Ratify 2023-24 Master Contract
 - Approve Classified Wage Recommendation
 - Approve Administration Salary Recommendation
 - Superintendent Contract Negotiations

2022–23 Academic School Calendar

- Friday, March 31, 2023 – No School (In-Service)
- Thursday, April 6, 2023 – Two Hour Early Dismissal (Spring Break)
- Friday, April 7, 2023 – No School (Spring Break)
- Monday, April 10, 2023 – No School (Spring Break)
- Sunday, May 14, 2023 – Graduation Ceremony
- May 29, 2023 – No School (Memorial Day)
- June 1, 2023 – Last Day for Students



BVHS Addition Schedule (Overview of Important Dates)

- Wednesday, June 1, 2022 - BVHS Addition Construction Begins
- Friday, June 16, 2023 - Substantial Completion
- Friday, June 30, 2023 - Final Completion
- August 15, 2023 - Science Room / Restroom Renovation Completion

BVHS High School Addition Priorities

- *General Classrooms*
- *Ground Floor Special Education*
- *Science Lab Classrooms*
- Maximize Land Usage / Upgrade East Facility Face / Minimize Impact to Parking

BVHS High School Addition – Informational Website

- [CLICK HERE for the BVHS Addition Informational Website](#)
- Centralized Communication Hub
- Project Information
- BVHS Informational Video Available
 - Bus Loop / Traffic Flow / Parking

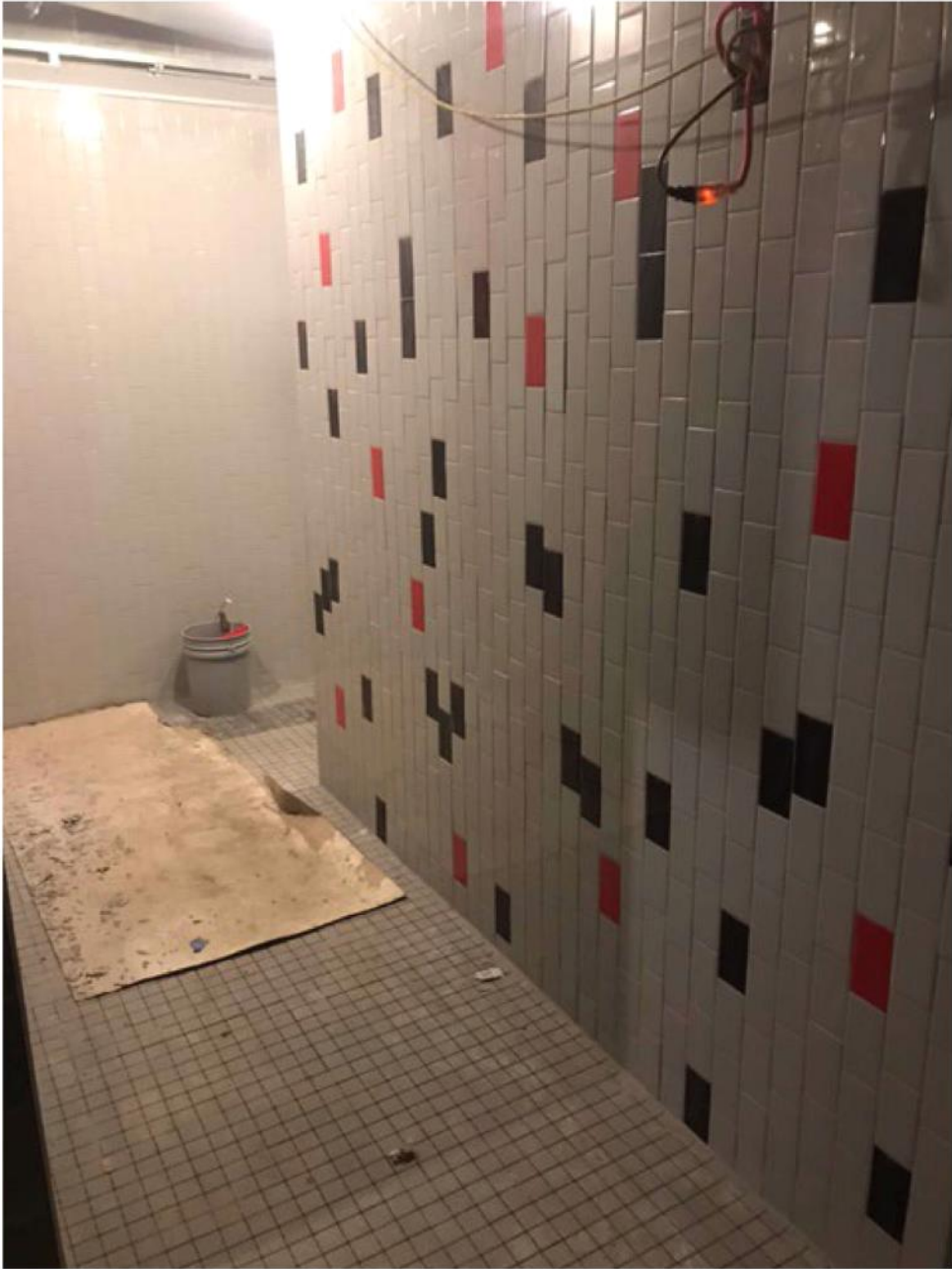
Area A Classroom – Casework Installation In-progress



Area A Science Lab - Casework Installation In-progress



Area A Restroom – Tile / Fixture Installation In-progress



Area A Clearstory - Painting In-progress



Area B – Interior Construction In-progress



Area B – Interior Construction In-progress



Area C – Precast Panel / Masonry In-progress



Area C – Precast Panel / Masonry In-progress



Approve 2023/2024 Preliminary Capital Outlay Budget

Brandon Valley School District 49-2 2023-24 Capital Outlay Summary

| | REQUESTED | BUDGET | ACTUAL | ENCUMBERED | (OVER)/UNDER |
|---------------------------|---------------------|---------------------|-------------|-------------|---------------------|
| BRANDON ELEMENTARY | 138,700.00 | 78,700.00 | 0.00 | 0.00 | 78,700.00 |
| VALLEY SPRINGS ELEMENTARY | 60,200.00 | 5,200.00 | 0.00 | 0.00 | 5,200.00 |
| ROBERT BENNIS ELEMENTARY | 172,400.00 | 77,400.00 | 0.00 | 0.00 | 77,400.00 |
| FRED ASSAM ELEMENTARY | 172,000.00 | 91,500.00 | 0.00 | 0.00 | 91,500.00 |
| INSPIRATION ELEMENTARY | 17,300.00 | 17,300.00 | 0.00 | 0.00 | 17,300.00 |
| INTERMEDIATE SCHOOL | 606,800.00 | 576,800.00 | 0.00 | 0.00 | 576,800.00 |
| MIDDLE SCHOOL | 136,200.00 | 86,400.00 | 0.00 | 0.00 | 86,400.00 |
| HIGH SCHOOL | 253,500.00 | 253,500.00 | 0.00 | 0.00 | 253,500.00 |
| SPECIAL SERVICES | 119,300.00 | 103,300.00 | 0.00 | 0.00 | 103,300.00 |
| GIFTED EDUCATON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NURSES | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 |
| PRINT SERVICES | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 |
| LIBRARY | 115,400.00 | 115,400.00 | 0.00 | 0.00 | 115,400.00 |
| CENTRAL OFFICE | 45,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| PRINCIPALS | 14,000.00 | 13,000.00 | 0.00 | 0.00 | 13,000.00 |
| THEATER | 14,000.00 | 14,000.00 | 0.00 | 0.00 | 14,000.00 |
| GUIDANCE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ACTIVITIES | 85,000.00 | 85,000.00 | 0.00 | 0.00 | 85,000.00 |
| OPERATIONS | 3,078,000.00 | 1,651,000.00 | 0.00 | 0.00 | 1,651,000.00 |
| | 5,131,300.00 | 3,287,000.00 | 0.00 | 0.00 | 3,287,000.00 |

| | |
|---|--------------------|
| Total Tax Revenue | \$8,015,000 |
| Plus: Donations | 75,000 |
| Plus: ESSER II Grants | 500,000 |
| Plus: Assistive Technology Funded by SE | 62,000 |
| Less: Transfer to General Fund | (1,100,000) |
| Less: Replenish Fund Balance | (3,750,000) |
| Less: Debt Service of C.O. Certificates | (515,000) |
| Total Capital Outlay Funds Available | <u>3,287,000</u> |
| Total Proposed 2023-24 Expenditures | <u>(3,287,000)</u> |
| Balance | <u><u>\$0</u></u> |

| | |
|----------------------------------|-------------|
| Estimated Fund Balance @ 6/30/23 | \$1,825,000 |
| Estimated Fund Balance @ 6/30/24 | \$5,400,000 |

Replacement Technology
"New" Technology
Assistive Tech (Spec Ed)
MS 1:1
HS 1:1

Total Technology

0

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| BRANDON ELEMENTARY | | REQUESTED | | BUDGET | NOTES |
|-----------------------------------|----------|-------------------|--|------------------|--------------|
| Projectors (2) | Horst | 2,000.00 | | 2,000.00 | |
| Replacement Printers (2) | Horst | 2,500.00 | | 2,500.00 | |
| Teacher Desktop Replacements (12) | Staff | 10,000.00 | | 10,000.00 | |
| Student Desktop Replacements(20) | Staff | 16,000.00 | | 6,000.00 | |
| Replacement Laptop Carts (2) | Staff | 50,000.00 | | 0.00 | BVIS Surplus |
| Replacement I-Pad Cart(36) | Staff | 25,000.00 | | 25,000.00 | |
| New I-Pad Cart | Horst | 25,000.00 | | 25,000.00 | |
| Projector Screen | Gappa | 500.00 | | 500.00 | |
| Literature Sorter | Frantzen | 200.00 | | 200.00 | |
| Literature Sorter | Strasser | 200.00 | | 200.00 | |
| Literature Sorter | Hoffman | 200.00 | | 200.00 | |
| Document Camera | Pearson | 500.00 | | 500.00 | |
| Teacher Chair | Pearson | 400.00 | | 400.00 | |
| Document Camera | Darling | 500.00 | | 500.00 | |
| Document Camera | Larson | 500.00 | | 500.00 | |
| Classroom Activity Carpet | Eise | 600.00 | | 600.00 | |
| Teacher Chair | Freeborn | 400.00 | | 400.00 | |
| Swivel Stools (4) | Johnson | 800.00 | | 800.00 | |
| Teacher Chair | Lane | 400.00 | | 400.00 | |
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| Textbook Adoption | | | | | |
| General Classroom Furnishings | | 3,000.00 | | 3,000.00 | |
| | | 138,700.00 | | 78,700.00 | |

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|--------------------------|
| Technology - Replacement |
| Technology - "New" |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| VALLEY SPRINGS ELEMENTARY | | REQUESTED | BUDGET | NOTES |
|-----------------------------------|---------|------------------|-----------------|--------------|
| Student Desktop Replacements (10) | Staff | 8,000.00 | 3,000.00 | |
| Replacement Laptop Cart | Staff | 25,000.00 | 0.00 | BVIS Surplus |
| Replacement I-Pad Cart | Music | 25,000.00 | 0.00 | |
| PE Carts | Paula | 800.00 | 800.00 | |
| Teacher Chair | Bertsch | 400.00 | 400.00 | |
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| Textbook Adoption | | | | |
| General Classroom Furnishings | | 1,000.00 | 1,000.00 | |
| | | 60,200.00 | 5,200.00 | |

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|--------------------------|
| Technology - Replacement |
| Technology - "New" |

Brandon Valley School District 49-2 2023-24 Capital Outlay Summary

| ROBERT BENNIS ELEMENTARY | | REQUESTED | BUDGET | NOTES |
|-----------------------------------|-----------|-----------|------------------|--------------|
| Student Desktop Replacements (40) | Staff | 32,000.00 | 12,000.00 | |
| Teacher Desktop Replacements (9) | Staff | 8,000.00 | 8,000.00 | |
| Replacement I-Pad Cart | Staff | 25,000.00 | 25,000.00 | |
| Replacement I-Pad Cart | Music | 25,000.00 | 0.00 | |
| Replacement Laptop Cart | Staff | 25,000.00 | 0.00 | BVIS Surplus |
| Classroom Sound Systems (3) | Hofkamp | 2,000.00 | 2,000.00 | |
| I-Pad Cart | Hofkamp | 25,000.00 | 25,000.00 | |
| Laptop Cart | Hofkamp | 25,000.00 | 0.00 | |
| Playground Cart | Gerritsen | 800.00 | 800.00 | |
| Storage Shelf/Cart | Huber | 300.00 | 300.00 | |
| Reading/Writing Center | Greer | 700.00 | 700.00 | |
| Classroom Activity Carpet | Childress | 600.00 | 600.00 | |
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| Textbook Adoption | | | | |
| General Classroom Furnishings | | 3,000.00 | 3,000.00 | |
| 172,400.00 | | | 77,400.00 | |

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| Technology - Replacement |
| Technology - "New" |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| MIDDLE SCHOOL | | REQUESTED | BUDGET | NOTES |
|------------------------------------|------------|-------------------|------------------|-------|
| Smartlab Desktop Replacements (11) | Smartlab | 9,000.00 | 9,000.00 | |
| Teacher Desktop Replacements (4) | Staff | 3,000.00 | 3,000.00 | |
| Replacement Projectors (40) | Staff | 36,000.00 | 36,000.00 | |
| Laminator | Nelson | 2,500.00 | 2,500.00 | |
| Classroom Aplification Systems (4) | Nelson | 6,000.00 | 6,000.00 | |
| HP Chromebook | Hoff | 600.00 | 0.00 | |
| Adjustable Height Table | Ring | 600.00 | 600.00 | |
| Projection Screen | Zerr | 500.00 | 500.00 | |
| Projection Screen | Bisbee | 500.00 | 500.00 | |
| Projection Screen | Duncanson | 500.00 | 500.00 | |
| Mobile Storage Cabinet | Duncanson | 3,000.00 | 0.00 | |
| Projection Screen | Smedsrud | 500.00 | 500.00 | |
| Document Camera | Smedsrud | 500.00 | 500.00 | |
| Bookcases (2) | Smedsrud | 500.00 | 500.00 | |
| 85" TV w/ mount | Band | 2,200.00 | 0.00 | |
| Tenor Sax | Band | 2,700.00 | 2,700.00 | |
| Vibraphone | Band | 3,500.00 | 3,500.00 | |
| Percussion Station | Band | 1,700.00 | 1,700.00 | |
| Alto Sax | Band | 2,200.00 | 2,200.00 | |
| Marimba | Band | 2,700.00 | 2,700.00 | |
| Cupboards | Art | 1,000.00 | 0.00 | |
| I-Pads (4) | Art | 2,000.00 | 0.00 | |
| Kiln | Art | 7,000.00 | 0.00 | |
| Document Camera | Art | 500.00 | 500.00 | |
| Drying Cart | Art | 800.00 | 800.00 | |
| Cabinets, Countertops, faucets | FACS | 25,000.00 | 0.00 | |
| Bookcases (2) | Horstmeyer | 400.00 | 400.00 | |
| Replacement Desks/chairs | Tietjen | 9,000.00 | 0.00 | |
| Laser Engraver | Schaeffer | 7,500.00 | 7,500.00 | |
| 3-D Printer | Schaeffer | 300.00 | 300.00 | |
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| Textbook Adoption | | | | |
| General Classroom Furnishings | | 4,000.00 | 4,000.00 | |
| | | 136,200.00 | 86,400.00 | |

Technology - Replacement
Technology - "New"

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| SPECIAL SERVICES | | REQUESTED | BUDGET | NOTES |
|-----------------------------------|--------------------|-----------|----------|-------|
| Classroom Amplification Systems-7 | Staff | 7,000.00 | 7,000.00 | |
| Mobile PA System | Otheim | 1,600.00 | 1,600.00 | |
| I-Paps-(4) | New Staff | 2,000.00 | 2,000.00 | |
| Desktop Computers-(2) | New Staff | 2,000.00 | 2,000.00 | |
| Teacher Chair | M. Archer-RBE | 500.00 | 500.00 | |
| Teacher Chairs -(2) | C. Bitterman-BE | 1,000.00 | 1,000.00 | |
| Replacement I-Pads-(2) | C. Bitterman-BE | 1,000.00 | 1,000.00 | |
| ECH Wheelchair Swing | M.Bitton-BE | 3,500.00 | 0.00 | |
| Sensory Hideaway | M.Bitton-BE | 1,300.00 | 1,300.00 | |
| Replacement I-Pad | M.Bitton-BE | 500.00 | 500.00 | |
| Replacement I-Pads-(2) | D Brist-BVIS | 1,000.00 | 1,000.00 | |
| Replacement Desktop Computers-(2) | B Brouwer-BE | 2,000.00 | 0.00 | |
| Mobile Cubby Unit | B Brouwer-BE | 1,200.00 | 0.00 | |
| Replacement Desktop Computer | M. Calkins-BVIS | 1,000.00 | 1,000.00 | |
| Document Camera | M. Calkins-BVIS | 500.00 | 500.00 | |
| Mailbox Storage Unit | J Chicoine-IE | 1,000.00 | 0.00 | |
| Teacher Chairs-(3) | J Chicoine-IE | 1,500.00 | 0.00 | |
| Room Divider | J Chicoine-IE | 1,500.00 | 1,500.00 | |
| Replacement I-Pads-(2) | J Chicoine-IE | 1,000.00 | 1,000.00 | |
| Replacement I-Pad | J Chicoine-VSE | 500.00 | 500.00 | |
| Peplacement Desktop Computer | L. Ducheneaux-BE | 1,000.00 | 1,000.00 | |
| Storage Cabinet | L. Ducheneaux-BE | 1,500.00 | 0.00 | |
| Touch Screen Monotor | L. Ducheneaux-BE | 500.00 | 500.00 | |
| Student Chairs-(2) | C Farrell-BVIS | 300.00 | 0.00 | |
| Desktop Computer | M Grage-Title I | 1,000.00 | 0.00 | |
| I-Talk Communication Switch | M Horner-BE | 500.00 | 500.00 | |
| Replacement I-Pads-(2) | J Johnson-BVIS | 1,000.00 | 1,000.00 | |
| Replacement I-Pad | L Johnson-BE | 500.00 | 500.00 | |
| Replacement I-Pads-(2) | D Leenderts-IE | 1,000.00 | 1,000.00 | |
| Room Divider | D Leenderts-IE | 1,500.00 | 1,500.00 | |
| Rifton Activity Chair | A Mutschelknaus-BE | 1,500.00 | 1,500.00 | |
| Kitchen Set | A Nachreiner-BE | 1,800.00 | 1,800.00 | |
| Replacement Desktop Computers-(3) | R Nipp-BE | 2,500.00 | 2,500.00 | |
| Replacement I-Pad | R Nipp-BE | 500.00 | 500.00 | |
| Touch Screen Monotor | R Nipp-BE | 500.00 | 500.00 | |
| Replacement Desktop Computers-(2) | K Pappas | 2,000.00 | 2,000.00 | |
| I-Pads-(5) | K Pappas | 2,500.00 | 0.00 | |
| Replacement Desktop Computer | A Rasmussen-BE | 1,000.00 | 1,000.00 | |
| MarkerBoard | J Scheitler-MS | 1,000.00 | 1,000.00 | |
| Storage Cabinet | J Scheitler-MS | 1,500.00 | 0.00 | |
| Replacement I-Pads-(2) | J Scheitler-MS | 1,000.00 | 1,000.00 | |
| Replacement Desktop Computer | W Sports-BVIS | 1,000.00 | 1,000.00 | |
| Replacement I-Pad | W Sports-BVIS | 500.00 | 500.00 | |
| Replacement Desktop Computers-(2) | A Tastad-MS | 2,000.00 | 2,000.00 | |
| Replacement I-Pad | A Tastad-MS | 500.00 | 500.00 | |
| Replacement Trikes | L Thompson-BE | 500.00 | 500.00 | |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| SPECIAL SERVICES | REQUESTED | | BUDGET | NOTES |
|--------------------|-----------|--|--------|-------|
| Technology - "New" | | | | |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| GIFTED | | REQUESTED | | BUDGET | NOTES |
|---------------|--|-------------|--|-------------|-------|
| | | | | | |
| | | | | | |
| | | 0.00 | | 0.00 | |

| NURSES | | REQUESTED | | BUDGET | NOTES |
|------------------------|----|-----------------|--|-----------------|-------|
| Medical Grade Recliner | MS | 2,500.00 | | 2,500.00 | |
| Desktop Replacement | MS | 1,000.00 | | 1,000.00 | |
| | | | | | |
| | | 3,500.00 | | 3,500.00 | |

| PRINT SERVICES | | REQUESTED | | BUDGET | NOTES |
|------------------------------------|----------|-------------------|--|-------------------|-------|
| Print Shop Operations/Copier Lease | District | 100,000.00 | | 100,000.00 | |
| | | | | | |
| | | 100,000.00 | | 100,000.00 | |

| LIBRARY | | REQUESTED | | BUDGET | NOTES |
|--------------------|----------|-------------------|--|-------------------|-------|
| Library Books | District | 70,000.00 | | 70,000.00 | |
| Laptops (12) | District | 10,000.00 | | 10,000.00 | |
| Replacement Chairs | BE | 15,000.00 | | 15,000.00 | |
| Book Tower | VSE | 1,000.00 | | 1,000.00 | |
| Replacement Chairs | FAE | 15,000.00 | | 15,000.00 | |
| AV Carts (2) | IE | 400.00 | | 400.00 | |
| I-Pads | MS | 1,000.00 | | 1,000.00 | |
| Projection Screen | MS | 3,000.00 | | 3,000.00 | |
| | | | | | |
| | | | | | |
| | | 115,400.00 | | 115,400.00 | |

| CENTRAL OFFICE | | REQUESTED | | BUDGET | NOTES |
|-------------------------------------|----------|------------------|--|------------------|-------|
| Desktop Replacement | Berndt | 1,000.00 | | 1,000.00 | |
| Portable Speaker | Vlaminck | 1,500.00 | | 1,500.00 | |
| Battery Backups for Servers (8) | Vlaminck | 8,000.00 | | 8,000.00 | |
| Desktop Replacement | Lundberg | 1,000.00 | | 1,000.00 | |
| Desktop Replacement | Miller | 1,000.00 | | 1,000.00 | |
| Desktop Replacement | Swenson | 1,000.00 | | 1,000.00 | |
| Registration Laptop Replacement (2) | Swenson | 1,500.00 | | 1,500.00 | |
| BOE Room Web-streaming | Lundberg | 30,000.00 | | 0.00 | |
| | | | | | |
| | | 45,000.00 | | 15,000.00 | |

| PRINCIPALS | | REQUESTED | | BUDGET | NOTES |
|----------------------------|-------------|-----------|--|----------|-------|
| Conference Table | M. Horst-BE | 1,500.00 | | 1,500.00 | |
| Replacement Desktop-Office | Mudder-VSE | 1,000.00 | | 1,000.00 | |
| 2 Printers | Mudder-VSE | 2,000.00 | | 1,000.00 | |
| Shredder | Nelson | 2,500.00 | | 2,500.00 | |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| | | | | | |
|---------------------|---------|------------------|--|------------------|--|
| Office Desktops (9) | Various | 7,000.00 | | 7,000.00 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | 14,000.00 | | 13,000.00 | |

| THEATER | | REQUESTED | | BUDGET | NOTES |
|----------------------|-----|------------------|--|------------------|-------|
| LED Lighting Upgrade | PAC | 14,000.00 | | 14,000.00 | |
| | | | | | |
| | | 14,000.00 | | 14,000.00 | |

| GUIDANCE | | REQUESTED | | BUDGET | NOTES |
|-----------------|--|-------------|--|-------------|-------|
| | | | | | |
| | | 0.00 | | 0.00 | |

| ACTIVITIES | | REQUESTED | | BUDGET | NOTES |
|------------------------|----------|------------------|--|------------------|-------|
| Booster Club Purchases | District | 25,000.00 | | 25,000.00 | |
| High Jump Pit System | Track | 15,000.00 | | 15,000.00 | |
| Hurdle Replacements | Track | 30,000.00 | | 30,000.00 | |
| Volleyball Standards | MS-VB | 15,000.00 | | 15,000.00 | |
| | | 85,000.00 | | 85,000.00 | |

Technology - Replacement
Technology - "New"

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| OPERATIONS | | REQUESTED | BUDGET | NOTES |
|---|------|------------|------------|-------|
| Replace Flooring in south tile Gym | BE | 50,000.00 | 50,000.00 | |
| Replace Boiler/install secondary unit | BE | 260,000.00 | 0.00 | |
| Replace NE playground surface | BE | 140,000.00 | 0.00 | |
| Plaster Repairs | VSE | 10,000.00 | 0.00 | |
| Repair/Paint Soffits on Gym | VSE | 20,000.00 | 0.00 | |
| Consstruct parking lot on north side | FAE | 140,000.00 | 0.00 | |
| Repair/replace dumpster area | FAE | 25,000.00 | 0.00 | |
| Replace sound system in gym | RBE | 20,000.00 | 0.00 | |
| Install Intercom/alarm speakers on north side of building | IE | 5,000.00 | 5,000.00 | |
| Bike Pad/racks | IE | 4,000.00 | 0.00 | |
| Install A/C in server room | BVIS | 15,000.00 | 0.00 | |
| Replace Intercom System | MS | 60,000.00 | 0.00 | |
| Door Closures (9) | MS | | | |
| Remodel "old office" area | MS | 30,000.00 | 0.00 | |
| LED Lighting Replacement | MS | 7,000.00 | 7,000.00 | |
| Art Room Exhaust/Vent System | MS | 10,000.00 | 0.00 | |
| Recaulk building exterior | MS | 20,000.00 | 20,000.00 | |
| Replace countertops @ multiple locations | MS | 20,000.00 | 0.00 | |
| Replace Carpet-Phase 1 | MS | 150,000.00 | 150,000.00 | |
| Replace east gym curtain | MS | 15,000.00 | 15,000.00 | |
| Replace Flush Valves-Phase IV | MS | 8,000.00 | 8,000.00 | |
| Replace Stem Lab Exterior door | MS | 7,000.00 | 7,000.00 | |
| Replace backboards @ East Gym | MS | 7,000.00 | 7,000.00 | |
| Replace BAS Contollers | MS | 22,000.00 | 0.00 | |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| OPERATIONS | | REQUESTED | BUDGET | NOTES |
|--|----------------|------------|------------|----------------------------|
| Add Floor Sink on 2nd floor of activities center | HS | 12,000.00 | 0.00 | |
| Community Room Remodel | HS | 30,000.00 | 30,000.00 | |
| Caulk PAC wall Joints | HS | 50,000.00 | 50,000.00 | |
| Paint Auxiliary Gym | HS | 50,000.00 | 0.00 | |
| Remodel existing locker rooms-Phased | HS | 50,000.00 | 0.00 | |
| Replace interior band room door | HS | 8,000.00 | 8,000.00 | |
| Replace pneumatic controls-Phase 1 | HS | 25,000.00 | 0.00 | |
| Replace Commons Roof | HS | 120,000.00 | 120,000.00 | |
| Replace A/C in Server room | HS | 15,000.00 | 15,000.00 | |
| Replace A/C in IT closet | HS | 10,000.00 | 0.00 | |
| Replace Tower Mover in PAC | HS | 5,000.00 | 5,000.00 | |
| Sound System Upgrade in main Gym | HS | 65,000.00 | 65,000.00 | Booster Club Supportog 1/2 |
| Replace Gym Expansion Threshold | HS | 8,000.00 | 8,000.00 | |
| Upgrade HVAC Controls | HS | 42,000.00 | 0.00 | |
| Salt Spreader for UTV | Grounds | 6,500.00 | 6,500.00 | |
| Equipment Trailer | Grounds | 13,500.00 | 13,500.00 | |
| Small Equipment | Grounds | 10,000.00 | 10,000.00 | |
| Tele-Handler w/ attachments | Grounds | 135,000.00 | 0.00 | |
| Replace District Phone System | Physical Plant | 6,000.00 | 6,000.00 | |
| Concrete/Asphalt Replace/repair | Physical Plant | 150,000.00 | 120,000.00 | |
| Exterior Light Pole @ MS bus loop | Physical Plant | 4,000.00 | 4,000.00 | |
| Football/Track Storage | Physical Plant | 50,000.00 | 0.00 | |
| Exterior Light Poles @ BE | Physical Plant | 40,000.00 | 40,000.00 | |
| Replace Univents @ BE | Physical Plant | 330,000.00 | 330,000.00 | ESSER II |

Brandon Valley School District 49-2 2023-24 Capital Outlay Summary

| OPERATIONS | | REQUESTED | BUDGET | NOTES |
|---------------------------------|----------------|---------------------|---------------------|----------|
| BAS System Pulse Meters | Physical Plant | 12,000.00 | 0.00 | |
| LED Lighting Upgrades | Physical Plant | 20,000.00 | 10,000.00 | |
| Maintenance Software | Physical Plant | 5,000.00 | 5,000.00 | |
| Fire Alarm System Upgrades | Physical Plant | 7,000.00 | 7,000.00 | |
| Custodial Equipment | Physical Plant | 40,000.00 | 25,000.00 | |
| Folding Chairs/Racks | Physical Plant | 12,000.00 | 0.00 | |
| Small Bleachers (4) | Physical Plant | 12,000.00 | 12,000.00 | |
| Resurface Track | Physical Plant | 60,000.00 | 60,000.00 | |
| Tennis Court Lighting | Physical Plant | 50,000.00 | 0.00 | |
| Safety/Security | Physical Plant | 50,000.00 | 25,000.00 | |
| Contingency | Physical Plant | 100,000.00 | 50,000.00 | |
| Maintenance Truck w/ Plow | Transportation | 50,000.00 | 50,000.00 | |
| 2 Busses | Transportation | 180,000.00 | 180,000.00 | ESSER II |
| 3 Suburbans | Transportation | 165,000.00 | 110,000.00 | |
| Replace Main Entry Door | Transportation | 9,000.00 | 9,000.00 | |
| Replace Undercarriage Wash Unit | Transportation | 8,000.00 | 8,000.00 | |
| LED Lighting Upgrades | Transportation | 18,000.00 | 0.00 | |
| | | | | |
| | | | | |
| | | | | |
| | | 3,078,000.00 | 1,651,000.00 | |

| |
|--------------------------|
| Technology - Replacement |
| Technology - "New" |

**Brandon Valley School District 49-2
2023-24 Capital Outlay Summary**

| OPERATIONS | REQUESTED | BUDGET | NOTES |
|------------|-----------|--------|-------|
|------------|-----------|--------|-------|

Approve request for General Fund Additional Staffing (Part 2) for the 2023/2024 School Year



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

2023-24 General Fund Additional Staffing Request

“Part 2”

The requests for new positions within the 5 Year Plan, as is always the case, exceed the available resources. The administrative team has and will continue to work collaboratively to identify solutions, maximize efficiency, and make the greatest impact on our students. I have informed Business Manager Lundberg of the request to make certain the ongoing budget preparation for the 2023-24 school year includes these requests.

1.0 EL Teacher (\$75,000) - The growth of enrollment in English Language Learner students dictates the need for additional EL supports. The addition of this position will aid in our efforts to continue to provide quality instruction, programming, and support for our EL student population.

1.0 Elementary Teacher (\$75,000) - Student growth will dictate the need for an additional Elementary Teacher. At this time, the position will be assigned to Robert Bennis Elementary. There is a necessary additional section at Inspiration Elementary which will be made available through the assignment / management of current staff.

1.0 Custodian (\$55,000) – Student growth dictates the need for additional operational support in the area of custodial services. The location of the additional custodial position will be based on greatest need, as determined by the Operations Manager.

1.0 District Maintenance (\$60,000) – District growth and additional facilities dictate the need for additional maintenance support. The maintenance position is district-wide and will provide support across the district.

1.0 Head Girls Wrestling Coach (\$7,000) – To effectively grow the sport of Girls Wrestling and increase the number of female athletes into the sport, a head coach is needed to focus on the needs and development of the female wrestlers.

2.0 Middle School Assistant Coaches (\$8,000) - Middle School activity numbers warrant additional Middle School Assistant Coaches. Flexibility is necessary when determining which activities will receive the additional assistant coaches, as numbers dictate the need.

PART 2. GENERAL FUND STAFFING

INCREASE REQUEST: \$280,000

Approve recommendation to transfer Rachael Fode from Brandon Valley Middle School Music Teacher to Brandon Valley High School Chorus Teacher, plus High School Chorus \$2,796 (Extra-curricular Step 10~\$46,600 X 6%) and Performing Arts Center Coordinator \$6,240 (Extra-curricular Step Base~\$43,034 X 14.5%), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

Due to this transfer, Mrs. Fode resigning from her MS Choir and MS Play Director positions

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Rachael Fode
Address/Phone:
304 Spruce St
Brandon, SD 57005
605-940-9267

Date: 3/10/2023

Position(s)

Position: Brandon Valley High School Vocal Music Teacher

Transfer Date: 2023-2024 Academic School Year

Position: High School Chorus

Salary: \$2,796

OK PR. 3/14/23

Lane/Step: Step 10 x 6% (\$46,600 x 0.06 = \$2,796) *Extra-Curricular Hiring Schedule

Position: Performing Arts Center Coordinator

Salary: \$6,240 OK PR. 3/14/23

Lane/Step: Base x 14.5% (\$43,034 x 0.145) *Extra-Curricular Hiring Schedule

Starting Date: 2023-2024 School Year

General Information

Mrs. Fode is currently a teacher at Brandon Valley Middle School, she will be transferring to the open Vocal Music position at Brandon Valley High School.

Interview Information

of Candidate Applying: 14

Interviewed: 5

of Candidate Applying: 14

Interviewed: 5

Conditions of employment:

**Successful completion of background check
Completion of Business Office Requirements**

Submitted by: Mark Schlekeway

Approve resignation from Kali Ulrich, Brandon Valley High School English Teacher, effective at the end of the 2022/2023 school year

3/13/2023

Dear Mr. Schlekeway and Dr. Larson,

Please accept this letter as notice of my resignation from my position as English teacher at Brandon Valley High school following the 2022-2023 school year. I have the opportunity to move to be closer to my family, and I have accepted a position teaching English in the Sioux Valley School District.

I wish to thank you for your support over the past seven years teaching here. I have loved being a part of the Lynx family, and I am extremely grateful for the opportunity I have had to learn and grow as a professional here at Brandon Valley.

Please let me know if there is anything I can do to support in transferring my responsibilities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kali Ulrich', written in a cursive style.

Kali Ulrich

Approve resignation from Kayla Houser, Brandon Valley Middle School Child Nutrition Manager, effective June 2, 2023

BRANDON VALLEY SCHOOL DISTRICT NO. 49-2
Child Nutrition Director
Brandon, SD 57005

Brandon Valley School District 49-2
Employment Resignation Form

Name: Kayla Houser
Address/Phone: 1009 Magnolia Dr, Brandon, SD 57005
605-759-0739

Date: March 14, 2023

Position(s)

Position: MS Full Time Manager (8.00 hours)

Extracurricular Activities: N/A

General Information

Please accept the resignation of Kayla Houser effective June 2, 2023. Kayla will finish out the current year but will not return for the 2023-24 school year.

Approve recommendation to hire Justin Preuschl, long-term substitute for new student support, Brandon Elementary Special Education Teacher, effective March 20, 2023 until the end of the 2022/2023 school year



VALLEY SPRINGS ELEMENTARY SCHOOL
Brandon Valley School District 49-2
301 Valley Drive, PO Box 130
Valley Springs, SD 57068
Mrs. Mary Mudder, Principal
Asst. Special Services Director

Brandon Valley School District 49-2
Employment Recommendation Form

Date: March 13, 2023

To: Superintendent Jarod Larson
Cc: Paul Lundberg, Jennifer Swenson
From: Mary Mudder
RE: Long Term Substitute Position; Justin Preuschl

MEMORANDUM

Position(s) Offered

Position: Long-term substitute Justin Preuschl for new student support, Special Education Teacher, Brandon Elementary School

Dates: On March 20, 2023 for the duration of the 22-23 school year.

Salary: \$150.00/day (if less than 15 days)

\$200.00/day (after 15 consecutive days)

The long-term daily rate of pay will begin on the first day (day one) of a substitute position which includes (15) consecutive days on the same substitute assignment. (The principal sends in a pay authorization for higher pay.)

Accept retirement notification from Ralynn Whitelock, Brandon Valley Intermediate School Administrative Assistant (12 month), effective May 31, 2023



Brandon Valley Intermediate School

March 16, 2023

Attn: Mr. Skibsted, Paul Lundberg, Business
Manager, & Superintendent Larson

This letter serves as notice that my final day of employment will be May 31, 2023. I intend to retire on that day from Brandon Valley School District. I'm excited about my anticipated retirement, but I want to thank you for all of the opportunities I've had while working at Brandon Valley School District.

Sincerely,



Ralynn Whitelock
Administrative Assistant
BV Intermediate School



Approve request for leave without pay from Kelly Kirlin, Fred Assam Elementary Educational Assistant, effective May 31, 2023 for two days

From: Kirlin, Kelly <Kelly.Kirlin@k12.sd.us>
Sent: Wednesday, February 22, 2023 6:43 PM
To: Larson, Jarod <Jarod.Larson@k12.sd.us>
Subject: Vacation

Greetings Dr. Larson

I am an Educational Assistant at FAE and Ms. Foster advised that I need to speak with you regarding a planned vacation that our family already has booked out of the country for a senior trip for our daughter. Our flight leaves on May 31st. We are unable to change it without incurring losses. If we are adding these snow days onto the end of the year, I need to request unpaid leave from my hourly position. Is this possible? Thanks for your help.

Kelly Kirlin

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

Approve recommendation to hire Tessa Steinmiller, Speech Language Pathologist, for the following programs: (1) Special Education Birth-3 Summer Services, \$277.00/day for ten days, and (2) Extended School Year Early Childhood Services, \$25.00/hour, effective June 1, 2023, based on the 2022/2023 hiring schedule

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Tessa Steinmiller
Address/Phone: 1903 S. Sertoma Avenue Unit 104 605-681-4839
Date: March 16, 2023
Email: tsteinmiller@hotmail.com

Position(s) Offered

Positions:

Speech Language Pathologist Special Education Birth-3 Summer Services
Salary: 10 days/ \$276.90 per day (22/23 salary schedule rate) *OK PR 3/16/23*

Speech Language Pathologist Extended School Year Early Childhood Services
Salary: ESY hourly rate \$25 *OK PR 3/16/23*

Starting date: June 1, 2023

Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Graduate Clinic Intern Theratime

Years of Experience: will graduate May 2023

Education: Master of Science, Communication Sciences and Disorders, Mankato State, May 2023

Salary Lane/Step: Base/Masters

Interview Information

of Candidates Applying: N/A

Interviewed: N/A

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Wendy Otheim

Signature of Interviewer

General Notes:

(Tessa was hired for the BV Early Childhood SLP position for 23/24)

Approve recommendation to hire Bailey Durfee, Head Competitive Cheer Coach, \$5,379.00 (Extra-curricular Step Base \$43,034 X 12.5%), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Bailey Durfee
Address/Phone: 702 N Montgomery Ct, Sioux Falls, SD 57103 605-370-9119
Email: Bailey.durfee@k12.sd.us
Date: 3-15-23

Position(s) Offered

Position: Head Competition Cheer Coach
Salary: \$5,379.00
Starting date: 2023-2024 School Year
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Brandon Valley School District

Years of Experience: 0 years experience

Education: On File

Salary Lane/Step: Base x 12.5% (43,034 x .125 = \$5,379.00) ^{OK} _{OK} 3/16/23

Interview Information

of Candidates Applying: 3

Interviewed: 2

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

_____*Bill Freking*_____

Signature of Interviewer

General Notes:

Bailey will be taking the place of Katee Lane who resigned the Head Competitive Cheer Coach position. She is employed at BVIS.

Approve recommendation to hire Jeff Ganschow, Head Girls Tennis Coach, \$5,379.00 (Extra-curricular Step Base \$43,034 X 12.5%), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

Brandon Valley School District 49-2
Employment Recommendation Form

Name: Jeff Ganschow
Address/Phone: On File
Email: Jeff.ganschow@k12.sd.us
Date: 3-15-23

Position(s) Offered

Position: Head Girls Tennis Coach
Salary: \$5,379.00
Starting date: 2023-2024 School Year
Extracurricular Activities: N/A

General Information

Most Recent School/District/Employer(s): Brandon Valley School District

Years of Experience: 0 years experience

Education: On File

Salary Lane/Step: Base x 12.5%

(43,034 x .125 = \$5,379.00) OK *PL. 3/16/23*

Interview Information

of Candidates Applying: 1

Interviewed: 1

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Bill Freking

Signature of Interviewer

General Notes:

Jeff will be taking the place of Alyssa Klaudt who resigned the Head Girls Tennis Coach position. He is currently the Girl's Assistant Tennis Coach.

Approve recommendation to hire Lauren Kattner, Brandon Valley Middle School Teacher, \$51,869.00 {Music Teacher-\$50,439 (BA Step 3), Play Director-\$770.00 (Extra-curricular Step 3~\$43,980 X 1.75%), and Choir Director-\$660.00 (Extra-curricular Step 3~\$43,980 X 1.5%)}, effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Lauren Kattner
Address/Phone: 5100 S Graystone Ave #217, Sioux Falls, SD 605.968.1783
Email: lauren.kattner@k12.sd.us
Date: 3.16.23

Position(s) Offered

Position: BVMS Music Encore & Choir
Salary: \$50,439 (51,996) based on 22-23 hiring schedule
Starting date: August 15, 2023

Extracurricular Activities: MS Play Director @ 1.75% Step 3 \$769.65 OK
 MS Choir @ 1.5% Step 3 \$659.70 OK
 based on 22-23 hiring schedule
 3/22/23

General Information

Most Recent School/District/Employer(s): Harrisburg School District

Years of Experience: 3
Education: B.A., K-12 Vocal Music,
 South Dakota State University, 2020

Salary Lane/Step: BA/Step 3 - \$50,439. OK PJ. 3/22/23

Interview Information

of Candidates Applying: 13 **# Interviewed:** 4

Conditions of employment:

Successful completion of background check
 Completion of Business Office Requirements

**Dr. Amanda Nelson
Signature of Interviewer**

General Notes:

Approve recommendation to transfer Leah Moody from Brandon Valley Middle School Reading Interventionist to Brandon Valley Middle School 8th Grade English/Language Arts Teacher \$50,439.00 (BA+15/Step 2), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Leah Moody
Address/Phone: 121 S 6th Ave, Brandon, SD 605.929.6216
Email: leah.moody@k12.sd.us
Date: 3.16.23

Position(s) Offered

Position: BVMS 8th Grade ELA
Salary: \$50,439 (51,996) based on 22-23 hiring schedule
Starting date: August 15, 2023

Extracurricular Activities: n/a

General Information

Most Recent School/District/Employer(s): BVSD, Reading Interventionist

Years of Experience: 2

Education: B.S., Early Childhood Birth to 3,
South Dakota State University, 2005

M.Ed., Reading
University of Sioux Falls, expected 2024

Salary Lane/Step: BA +15 /Step 2 - \$50,439. OK *BA 3/22/23*

Interview Information

of Candidates Applying:

Interviewed:

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Dr. Amanda Nelson
Signature of Interviewer

General Notes:

Current Reading Interventionist at BVMS, Staff reduction 3.13.23, rehire

Approve resignation from Chase Bitterman, Brandon Elementary
Special Education Teacher, effective at the end of the 2022/2023
school year

To Whom it May Concern,

I, Chase Bitterman, formally resign
my position as a Special Education teacher
in the Brandon Valley School District effective
at the end of the 2022-2023 school year.

I appreciate the opportunity that was given to me
by my building administrators.



3/20/2023

Approve recommendation to hire Amanda Larson, Fred Assam Elementary/Inspiration Elementary School Nurse, \$42,910.00 (Nurse~Step 3) effective August 17, 2023, based on the 2022/2023 hiring schedule

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Amanda Larson
Address/Phone: 2000 W River Bluff Dr. Brandon, SD 57005-3002
Date: 03/20/23

Position(s) Offered

Position: School Nurse – 2023/24 – Fred Assam Elementary School/Inspiration Elementary School

Extracurricular Activities: none assigned

General Information

Most Recent School/District/Employer(s): Substitute Nurse 2020 – 2023 BVSD

Years of Experience 3

Salary Lane/Step Step Three \$42,910
(based on the 2022/23 hiring schedule)

OK PJ.
3/22/23

(if applicable)

Education: University of South Dakota

Interview Information

of Candidates Applying: 1

Interviewed 1

Conditions of employment:

Successful completion of background check

Completion of Business Office Requirements

Signature of Interviewer

Susan Foster

Approve recommendation for hourly wage increase for Harvey Gehrke, Maintenance Department, an additional \$1.40/hour, effective March 13, 2023 through June 30, 2023, as presented



BRANDON VALLEY SCHOOL DISTRICT 49-2

George A. Gulson Administration Center
300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

Phone (605) 582-2049
Business Office (605) 582-2058
Fax (605) 582-7456

March 20, 2023

TO: Board of Education
FR: Ty Hentschel, Operations Manager
RE: Recommendation to Approve – Harvey Gehrke Salary Enhancement

Due to unforeseen conditions, Harvey Gehrke has needed to take on additional job duties and responsibilities within the Maintenance Department. This includes supervisory, scheduling, and coordination efforts, along with more extensive repair tasks. He has accepted this challenge head on, and his efforts are appreciated. These added duties are temporary and should only last through the remainder of the 2022-23 school year.

Recommendation is to provide Mr. Gehrke with an additional \$1.40 per hour to compensate for the additional work and role. The salary enhancement is recommended to be paid from March 13 until June 30, 2023.

OK

PH

3/22/23

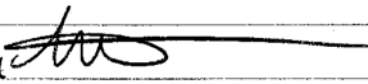
Thank you for your consideration.

Ty Hentschel
District Operations Manager

Approve resignation from Monica West, Brandon Elementary
Special Education Educational Assistant, effective April 6, 2023

Monica West
2 week notice 3-23-23

This is my formal two week notice. My last day at Brandon Elementary will be Thursday, April 6th, 2023. I have appreciated the opportunity to work with everyone here the past two and a half years. I've found it's time for me to pursue other options that will better prepare me for the life that I want to live. I'm very grateful for all of the close friendships and lessons that have come from working at Brandon Elementary. I wish you all the best.

Monica 

Approve resignation from Kristina Pappas, Brandon Elementary
Special Education Teacher, effective at the end of the 2022/2023
school year

Thursday, March 23, 2023

Wendy Otheim, Director of Special Services
Brandon Valley School District

Director Otheim,

It is a bittersweet moment as I write this letter. I am writing to inform you that I will be resigning my position as a Special Education Teacher for the Brandon Valley School District at the end of the 2022-2023 School Year. I have truly loved working for the district and at Brandon Elementary. I will miss you all.

Sincerely,

A handwritten signature in black ink, appearing to read "Kristina Pappas", written in a cursive style.

Kristina Pappas

Approve resignation from Taylor Becker, Assistant Middle School Boys 8th Grade Basketball Coach, effective at the end of the 2022/2023 school year

BRANDON VALLEY SCHOOL DISTRICT NO. 49-2
Brandon, SD 57005

Brandon Valley School District 49-2
Employment Resignation Form

Name: Taylor Becker
Address/Phone: On File

Date: 3-24-23

Position(s)

Position: Middle school 8th grade Assistant Boys Basketball

Resignation Date: 3-17-23

Extracurricular Activities:

General Information

An internal transfer of Matt Christensen was made to MS 8th Boys Basketball Assistant. Coach Becker was offered a position as the MS Girls Basketball Assistant which he declined via email on 3-17-2023.

Approve recommendation to hire Matt Christensen, Assistant Middle School Boys 8th Grade Basketball Coach, \$2,796.00 (Extra-curricular Step 10~\$46,600 X 6%), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Matt Christensen
Address/Phone: On File
Email: matthew.christensen@k12.sd.us

Date: 3-23-23

Position(s)

Position: Transfer from Head MS Girls Basketball 7th grade to Assistant MS Boys Basketball 8th Grade.

Transfer Date: 2023-2024

Extracurricular Activities:

Salary Lane/Step: Step 10 x 6.0 %

JML
3/24/23

(\$46,600 x .06 = \$ 2,796.00)

Based on 2022-2023 Hiring Schedule

General Information

Due to a time change for the MS girls basketball season which causes a season overlap, Matt Christensen will be transferred from the MS Girls Head 7th Grade Girls Basketball to Assistant MS 8th Boys Basketball coach.

Submitted by: Bill Freking, Activities Director

This transfer of Matt Christensen to MS Boys Basketball resulted in Taylor Becker being transferred to the MS girls basketball position. Taylor Becker is not interested in transferring positions to MS girls basketball and is resigning his position.

Mr. Christensen will move from 6.5% to 6% on the salary schedule.

Approve recommendation to hire Layne Waltner, Head Middle School Girls 7th Grade Basketball Coach, \$2,797.00 (Extra-curricular Step Base~\$43,034 X 6.5%), effective the 2023/2024 school year, based on the 2022/2023 hiring schedule

Brandon Valley School District 49-2
Employment Assignment / Transfer Form

EXTRACURRICULAR ASSIGNMENT

Name: Layne Waltner
Address/Phone: on File
Email: layne.waltner@k12.sd.us

Date: 3-23-23

Position(s)

Position: Head Middle 7th Girls Basketball Coach

Transfer Date: 2023-2024 school year

Extra Duty Pay Calculation:

Salary Lane/Step: Base x 6.5%

(\$43,034 x .065 = \$ 2,797.00)

*TML
5/28/23*

*Based on 2022|2023
Hiring Schedule*

General Information

Assigning Layne Waltner to Head Middle School 7th Girls Basketball coach due to the open position created when Matt Christensen was moved to Assistant Middle School 8th Grade Boys Basketball coach.

Submitted by: Bill Freking

NOTE: This transfer will open the Assistant Middle School 7th Grade Girls Basketball coach.

Approve request for leave without pay from Sandie Van Voorst, Inspiration Elementary Child Nutrition Manager, effective April 4, 2023 for one day

Swenson, Jennifer

From: VanVoorst, Sandra
Sent: Friday, March 24, 2023 9:09 AM
To: Larson, Jarod
Cc: Swenson, Jennifer
Subject: Unpaid time off request

Good morning, I am submitting a request for an unpaid day (my 6th). I had already submitted for April 5-6th but meant to do the 4th-6th. The World Cup is in the US (Omaha) for the first time in a long time and my husband and I are taking a vacation to attend.

Thanks and have a great day

Sandie Van Voorst
Child Nutrition Manager
Inspiration Elementary
605-582-8586



"This school/agency is an equal opportunity provider."

Brandon Valley Confidentiality Notice: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient/s. Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

Approve recommendation to transfer Justin Lovrien, Brandon Valley High School Teacher, from Science Teacher to Agriculture Teacher, plus FFA Advisor \$2,817.00 (Extra-curricular Step 1~ \$43,334 X 6.5%), effective the 2023/2024 school year, based on the 2022/2023 salary schedule

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Justin Lovrien
Address/Phone:
48756 261st St
Valley Springs, SD 57068
605-929-7779

Date: 3/24/2023

Position(s)

Position: Brandon Valley High School Agriculture Teacher
Transfer Date: 2023-2024 Academic School Year

Position: FFA Advisor
Salary: \$2,817

*JML
3/23/23*

Lane/Step: Step 1 x 6.5% ($\$43,334 \times 0.065 = \$2,817$) *Extra-Curricular Hiring Schedule (2022/2023)

*Mr. Lovrien spent one year as the FFA Advisor after a retirement several years ago

General Information

Info on old position, new position, reasons optional

Mr. Lovrien is currently a Science teacher at Brandon Valley High School, he will be transferring to our open Agriculture position at BVHS.

Submitted by: Mark Schlekeway

Approve resignation from Lindsey Wuebben, Brandon Valley High School Yearbook Advisor, effective at the end of the 2022/2023 school year, contingent upon finding a suitable replacement

March 24, 2023

Lindsey Wuebben
25211 480th Ave
Garretson, SD 57030

Mr. Freking & Brandon Valley School Board,

I am writing to inform you of my decision to resign from my position as the BVHS yearbook advisor.

I have enjoyed the past three years of advising Brandon Valley High School's journalism students while we work on the yearbook and am grateful that I was given the opportunity to do so. However, with a second child on the way and hopes of continuing to grow my family in the future, I have made the tough decision to no longer serve as the yearbook advisor at this time in hopes of having more time to spend with my family.

I will continue through this school year, with my duties being relinquished once the BVHS 2022-23 Yearbook is completed. Thank you again for this opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read "Lindsey Wuebben", with a long horizontal flourish extending to the right.

Lindsey Wuebben
English Teacher
Brandon Valley High School

Contingent upon finding a
suitable replacement

Approve recommendation to hire substitutes for the 2022/2023 school year

Michelle Barta, Reagan Jorgenson, Kristin McInerney, and Angela Jameson

Transfer Cynthia Schilf from Brandon Valley Middle School 8th Grade English/Language Arts Teacher to Brandon Valley High School English Teacher, effective the 2023/2024 school year

Brandon Valley School District 49-2
Employment Assignment / Transfer Form

Name: Cynthia Schilf
Address/Phone: 2801 N Oak Rd, Brandon, SD 57005 605.376.2714
Cynthia.Schilf@k12.sd.us

Date: 3.20.23

Position(s)

Position: BVHS English

Transfer Date: August 17, 2023

Extracurricular Activities: n/a

General Information

Mrs. Schilf is currently teaching 8th Grade ELA at Brandon Valley Middle School. She will be transferring to the newly created English position at the high school for the 2023-24 school year.

Submitted by: Dr. Amanda Nelson, BVMS Administration

NOTE:

Request for maternity leave from Allison Brink, Brandon Valley Middle School Sign Language Interpreter, effective August 11, 2023 for approximately six weeks

Swenson, Jennifer

From: Brink, Allison M
Sent: Tuesday, March 21, 2023 8:53 AM
To: Larson, Jarod; Otheim, Wendy; Swenson, Jennifer
Subject: Maternity Leave

Good Morning,

I am emailing to request for a maternity leave on or around August 11, 2023. I will be taking six weeks for sure, possibly seven weeks depending on when I deliver. If someone could please add this to the Board Agenda for the next meeting that would be great. Also let me know if I need to inform anyone else.

Thank you so much for your time,

Ally Brink

BA '19 Sign Language Interpreter
State of SD Provisional Certification

CONFIDENTIALITY NOTICE:

"The contents of this email message and any attachments are intended solely for the addressee(s) and may contain confidential and/or privileged information and may be legally protected from disclosure. If you are not the intended recipient of this message or their agent, or if this message has been addressed to you in error, please immediately alert the sender by reply email and then delete this message and any attachments. If you are not the intended recipient, you are hereby notified that any use, dissemination, copying, or storage of this message or its attachments is strictly prohibited."

Transfer Lila Van Horn, Special Education Teacher, from Brandon Valley High School to Valley Springs Elementary (.5 FTE increased to 1.0 FTE), effective the 2023/2024 school year

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Lila Van Horn
Address/Phone:
717 S 7th Ave
Brandon, SD 57005
605-214-5846

Date: 3/21/2023

Position(s)

Position: Valley Springs Elementary Special Education Position (1.0 FTE)

Transfer Date: 2023-2024 Academic School Year

*The Valley Springs Special Education Position is increasing from 0.5 (2022-23) to 1.0 FTE (2023-24)

General Information

Info on old position, new position, reasons optional

Ms. Van Horn is currently a Special Education teacher at Brandon Valley High School, she will be transferring to an open Special Education position at Valley Springs Elementary.

Submitted by: Mark Schlekeway and Wendy Otheim

Transfer Jennifer Chicoine, Special Education Teacher, from Valley Springs Elementary (.5 FTE), to Inspiration Elementary (new .5 FTE, in addition to her existing .5 FTE) effective the 2023/2024 school year

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Jennifer Chicoine
Address/Phone:
On-file

Date: 3/21/2023

Position(s)

Position: Inspiration Elementary Special Education Position (1.0 FTE)

Transfer Date: 2023-2024 Academic School Year

*The Inspiration Special Education Position is increasing from 0.5 (2022-23) to 1.0 FTE (2023-24)

General Information

Info on old position, new position, reasons optional

Mrs. Chicoine is currently a Special Education teacher at Valley Springs Elementary (0.5 FTE) and Inspiration Elementary (0.5 FTE). She will be transferring to the increased 1.0 Special Education position at Inspiration Elementary.

Submitted by: Wendy Otheim

Transfer Adam Else, Brandon Elementary Teacher, from 2nd Grade to 3rd Grade, effective the 2023/2024 school year

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Adam Else
Address/Phone: 804 N Yankee Ave
Sioux Falls, SD 57110
(605) 371-6987

Date: March 22,2023

Position(s)

Position: Brandon Elementary 3rd grade

Transfer Date: August 2023

Extracurricular Activities: N/A

General Information

Adam Else is currently a 2nd grade teacher at Brandon Elementary and has asked to transfer to the open 3rd grade position at Brandon Elementary.

Submitted by: Merle Horst

Transfer Sharon Schwebach, Brandon Valley Intermediate School Teacher, from 6th Grade English/Language Arts to 6th Grade Social Studies, effective the 2023/2024 school year



BRANDON VALLEY SCHOOL DISTRICT

Brandon Valley Intermediate School

201 W. Park St., Brandon, SD 57005-1277

Phone (605) 582-6035

Fax (605) 582-6036

Nick Skibsted – Principal

**Brandon Valley School District 49-2
Employment Assignment / Transfer Form**

Name: Sharon Schwebach

Address/Phone:

Email: Sharon.schwebach@k12.sd.us

Date: 3/23/2023

Position(s)

Position: Brandon Valley Intermediate School 6th Grade Social Studies Teacher

Transfer Date: Beginning of 2023-2024 School Year

Extracurricular Activities: N/A

General Information

Transferring from Brandon Valley Intermediate School as a 6th Grade ELA Teacher

Transferring to Brandon Valley Intermediate School as a 6th Grade Social Studies Teacher

Submitted by: Nick Skibsted

Transfer Laryssa Osheim from Inspiration Elementary Kindergarten Teacher to Brandon Elementary 2nd Grade Teacher, effective the 2023/2024 school year

Brandon Valley School District 49-2
Employment Assignment / Transfer Form

Name: Laryssa Osheim
Address/Phone: currently in the district

Date: 3.24.23

Position(s)

Position: Brandon Elementary 2nd Grade Teacher
Transfer Date: 2023/24 School Year

Extracurricular Activities: N/A

General Information

Transferring from IE Kindergarten to 2nd grade Brandon Elementary

Submitted by: Tanya Palmer

Thank you from Husher family for flowers sent in honor of the birth of their daughter, Hattie Marie

Brandon Valley Board of Education &
Administration -

Thank you so much for the flowers
after the birth of our daughter, Hattie Marie!
That was such a kind gesture & we
appreciate it greatly! We are absolutely
loving our new roles as "mom & dad".

Thanks again!

Mallory & Anthony Husher



EDEC Regular Meeting Minutes - February 22, 2023

EAST DAKOTA EDUCATIONAL COOPERATIVE

Regular Meeting

Wednesday, February 22, 2023

The regular meeting of East Dakota Educational Cooperative was called to order at 5:03 p.m. on Wednesday, February 22, 2023, via Zoom by President Renee Ullom. Members present were Renee Ullom Lexi Klinkhammer, and Scott Sandal by Zoom. Members of administration present were Joan Frevik, and Dave Vander Grift, and Betsy Raymond from Schoenfish & Co, all by Zoom. All motions are carried and unanimously approved on a roll call vote unless stated otherwise.

Action 23-02-01: Motion by Sandal, seconded by Klinkhammer to approve the agenda as amended to include a revenue agreement.

Action 23-02-02: Motion by Sandal, seconded by Klinkhammer to approve the January 17, 2023, board meeting minutes as published.

Action 23-02-03: Motion by Sandal, seconded by Klinkhammer to approve the December 20, 2022, board meeting minutes as amended.

Action 23-02-04: Motion by Sandal, seconded by Klinkhammer to approve the FY2022 Audit report as presented by Betsy Raymond.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik gave an update on administrative matters.

Action 23-02-04: Motion by Sandal, second by Klinkhammer to approve the items in the consent agenda. Motion carried. The consent agenda addressed the following items:

February total payroll \$453,421.08

Additions to Pay: Ahrendt, Kelli M \$1,042.08; Kapperman, Laura J \$347.36.

Reductions to Pay: Ladd, Aiden N \$-192.50; Morin, Chase T \$-184.00; Robinson, Marrina A \$-1,256.85.

Additions to Staff: Amelia Ewing – hired as substitute teacher at Teachwell Academy beginning 1/26/23. Sub rate of \$20 per hour. Kristin VanBuskirk – hired as special education teacher at Teachwell Prosper beginning 8/1/23. Contract in the amount of \$33,000 for 110 days in FY24.

Reductions to Staff: Taylor Welberg – resigned position as Success Coach at Teachwell Academy effective 3/6/23.

Change in Status: Dave Vander Grift – returned to full-time status as Finance Manager effective 3-13-23.

February disbursements in the amount of \$84,566.87 were as follows: 12-15 Cleaning, \$5040.00; Abc Automatic Building Control, \$261.23; Ace Hardware, \$7.99; Adobe Inc, \$181.97; Amazon, \$1346.62; Americinn, \$77.00; Anderson, Tyler, \$488.40; Apple, \$5.31; Argus Leader, \$280.76; Best Buy, \$29.81; Central Reach, \$2633.10; Century Business Products, \$986.77; Costco, \$2002.19; Credentialing Usa, \$360.00; Docusign, \$2556.00; East Dakota Foundation, \$19150.00; Eastway Bowl And Lounge, \$69.60; Ecowater Systems, \$34.00; Empire Building

Construction, \$12053.00; Everyday Speech.Com, \$299.99; Gas Station, \$20.02; Google Llc, \$601.60; Greater Sioux Falls Area Chamber Of Commerce, \$208.00; Harbor Freight, \$12.75; Home Depot, \$197.01; Hotels Various, \$231.00; Howes Oil Company, \$187.21; J&P Roofing Systems, \$335.00; Jackson, Kristy, \$240.72; Jane App, \$54.50; Jcl Solutions, \$926.27; Karls, \$710.94; Kelo-Tv, \$149.00; Krogman, Melissa, \$378.46; Ksb School Law, \$1153.00; Learning Without Tears, \$280.36; Lennox Independent, \$48.64; Lewis Drug, \$120.00; Lyft, \$4.00; Madison Lawn Care Inc, \$1450.00; Mccrossan Boys' Ranch, \$7.44; Mcgraw-Hill, \$23.17; Menard'S, \$258.34; Microscope.Com, \$106.49; Microsoft, \$50.95; Midamerican Energy, \$4062.90; Midco, \$494.54; Mobridge Kountry Inn, \$150.00; Mutschelknaus, Amy, \$337.11; Nielsen, Shaun, \$175.00; Novak Sanitary Service, \$534.32; Oskar-Groen, Kristi, \$55.08; Outka, Janeen, \$223.89; Pearson, Inc, \$1033.15; Playstation Network, \$51.07; Praxis, \$166.14; Qualified Presort Service, \$478.61; Rainbow Comics And Cards, \$59.64; Ralston, Annlee, \$159.63; Reality Works Inc, \$3095.01; Restaurants Various, \$174.41; School Excess, \$2787.00; Sioux Falls Utilities, \$298.10; Sunshine Foods, \$490.65; Super Duper Publications, \$199.95; Talk Tools, \$125.99; Teachers Pay Teachers, \$207.30; Tessier'S Inc, \$481.00; The Event Company, \$8600.00; The Flower Mill, \$74.49; Threshold Visitor Mgmt Systems, \$88.35; Trizetto Provider Solutions, \$90.75; Uhrich, Mark Sr, \$174.93; Ultimate Slp, \$25.90; Verizon Wireless, \$219.27; Walmart, \$213.65; Webstaurant Store, \$2399.00; Xcel Energy, \$1221.43;

Action 23-02-05: Motion by Klinkhammer, second by Sandal to approve the following revenue agreements: 1. 23-SP-BV-803-01 for SLP Services to Brandon Valley in the amount of \$50,285.

Action 23-02-06: Motion by Klinkhammer, second by Sandal to adjourn the meeting at 5:38 p.m.

Approved this 21st day of March, 2023.

Board President

Business Manager

EDEC Regular Meeting Agenda - March 21, 2023

East Dakota Educational Cooperative
Board Agenda –Regular Meeting

Tuesday, March 21, 2023
5:00 p.m.

Teachwell Administration Building
715 East 14th Street
Sioux Falls, SD 57104

Join Zoom Meeting

<https://us02web.zoom.us/j/83025803450?pwd=dGlIMDZiOXkzUjB1LzE2SVpKT3dPd309>

Meeting ID: 830 2580 3450

Passcode: dQb3wq

Record of Members Present & Absent/Establishment of Quorum:

1. Board Members Present
2. Board Members Absent
3. Members of Administration Present

March 21, 2023 Agenda:

1. Adoption of Agenda

Action Item 23-03-01

Approval of Minutes:

1. Date Meeting Held: February 22, 2023
- Type of Meeting: Regular
- Publication: Lennox Independent

Action Item 23-03-02

Disclosure of Conflict of Interest and Requests for Waiver

Public Comment Period

Administrative Update

Authorizations

1. Consent Agenda
 - a. Payroll Report by Cost Center
 - b. Personnel Report
 - c. Disbursements & Prepaid Checks
 - d. Cash Report
2. Agreements
 - a. Revenue Agreements

Action Item 23-03-03

Action Item 23-03-04

a. SD-DOE - Fiscal Agent Services (revised \$\$), \$89,520 2022C-429 #3

3. Policies

a. 4031 Leave Benefits for Staff

Action Item 23-03-05

b. 4056 Resignation of Certified Staff

Action Item 23-03-06

Executive Session – Pursuant to SDCL 1-25-2 (4) Salary determination

General Business

1. 23-24 Employee insurance rates

Action Item 23-03-08

Informational Items:

1. Next Meeting: Tuesday, April 18, 2023, 5:00 p.m.

2. Adjournment

Action Item 23-03-09

Distribution of Agenda with handouts:

Scott Sandal, Gordon Sweeter, Renee Ullom, Lexi Klinkhammer

Lisa Bjerneberg, Dave Vander Grift, Joan Frevik, EDEC Administration Building

Agenda and Minutes Only:

Posted to Teachwell Solutions website: www.teachwell.org

Building & Grounds Committee Report - March 23, 2023



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

Buildings & Grounds Committee Report

The Buildings & Grounds Committee met on Thursday, March 23, 2023 @ 4:45 p.m. in the Administration Center Conference Room.

The committee discussed the current BVHS Classroom Addition project and reviewed the current status of each area within the phased project.

The East-side Elementary School project was also discussed. The timeline for the project is as follows:

- a. Bid - November 2023
- b. Construction Begins – Spring 2024
- c. Construction Continues – 2024-2025 School Year
- d. Building Opens – August 2025

In addition to discussing the timeline, the committee reviewed a draft site plan and discussed multiple aspects of the project. The site plan is in draft form and requires additional fine-tuning prior to engaging in discussion with staff and administration.

Lastly, BV VISION 2040 was reviewed and discussed. BV VISION 2040 continues to serve as a vital communication tool for the district as we work to clearly communicate the long-range facility plan of the district.

Student Activities, Curriculum & Technology Committee Report - March 23, 2023



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

Student Activities, Curriculum & Technology Committee Report

The Student Activities, Curriculum & Technology Committee met on Thursday, March 23, 2023 @ 4:00 p.m. in the Administration Center Conference Room.

The committee reviewed the current Brandon Valley School District Assessment Guide and 2022-23 Assessment Calendar. Further, we discussed the various assessments that are utilized by the district, both required state assessments and district assessments. The group also discussed the ACCESS 2.0 (EL Assessment) and how that is a component of the EL Program.

The School Improvement Plans and process were reviewed and discussed. The current (TSI) Targeted School Improvement Plans were discussed. Our TSI designation at Brandon Elementary and Inspiration Elementary are the result of sub-group attendance and the current work of the group is to develop a Brandon Valley Attendance Protocol based on the Response to Intervention (RTI).

Special Services provided an update on the current out of district placements and the group discussed the various programs utilized for students. In addition, Title I services were discussed, the district's current EL numbers were reviewed, and the group reviewed the current Special Education program enrollment per building and the district's past December 1 Child Count numbers.

1-25-2.4 Teacher Contract Negotiation Preparations

1-25-2. Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor.

Executive or closed meetings may be held for the sole purposes of:

- (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term, employee, does not include any independent contractor;
- (2) Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student or the eligibility of a student to participate in interscholastic activities provided by the South Dakota High School Activities Association;
- (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters;
- (4) Preparing for contract negotiations or negotiating with employees or employee representatives;
- (5) Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business; or
- (6) Discussing information pertaining to the protection of public or private property and any person on or within public or private property specific to:
 - (a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;
 - (b) Emergency management or response;
 - (c) Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;
 - (d) Cyber security plans, computer, communications network schema, passwords, or user identification names;
 - (e) Guard schedules;
 - (f) Lock combinations;
 - (g) Any blueprint, building plan, or infrastructure record regarding any building or facility that would expose or create vulnerability through disclosure of the location, configuration, or security of critical systems of the building or facility; and
 - (h) Any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; any location or listing of weapons or ammunition; nuclear, chemical, or biological agents; or other military or law enforcement equipment or personnel.

However, any official action concerning the matters pursuant to this section shall be made at an open official meeting. An executive or closed meeting must be held only upon a majority vote of the members of the public body present and voting, and discussion during the closed meeting is restricted to the purpose specified in the closure motion. Nothing in § [1-25-1](#) or this section prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it. A violation of this section is a Class 2 misdemeanor.

Source: SL 1965, ch 269; SL 1980, ch 24, § 10; SL 1987, ch 22, § 1; SL 2014, ch 90, § 2; SL 2019, ch 2, § 1; SL 2022, ch 4, § 2.

From <<https://sdlegislature.gov/api/Statutes/2031386.html?all=true>>