



"Our business is the creation of learning environments that result in success."

BRANDON VALLEY SCHOOL DISTRICT #49-2
BRANDON VALLEY HIGH SCHOOL - COMMUNITY ROOM
MONDAY, FEBRUARY 22, 2021
Board Meeting
AGENDA
6:30 p.m.

I. OPENING OF MEETING

PRESIDENT ULLOM

- A. Call to Order
- B. Pledge of Allegiance
- C. Welcome to Visitors, Guests and Media
- D. Roll Call
Ullom _____ Ode _____ Saxer _____ Talcott _____ Scott _____
- E. Approval of Agenda
- F. Conflict of Interest Disclosure - Waiver Request

II. COMMUNITY INPUT

(Persons wishing to speak at a meeting must contact the Superintendent prior to the meeting.)

III. GENERAL BUSINESS

- A. ORAL REPORTS
- B. BUILDING REPORTS
- C. ADMINISTRATION REPORTS

- 1. [Superintendent's Report](#)

D. BOARD POLICY

- 1. Discussion Items
- 2. Proposed (First Reading)
- 3. Adoption (Second Reading)

E. GENERAL BUSINESS

- 1. [Presentation of Brandon Valley School District Five Year Plan 2021-2026 \(Consent Approval\)](#)
- 2. [Approve Membership Agreement between Brandon Valley School District and Eastern South Dakota Food Buying Group \(ESDFBG\), effective the 2021-2022 school year, as presented](#)
- 3. [Approve contract between Brandon Valley School District and Sioux Falls School District for forty \(40\) Brandon Valley student enrollments at Career & Technical Education Academy, at a cost of \\$2,654.00/student, effective February 22, 2021, for three years, as presented](#)
- 4. [Approve Grant Application for a Summer 2022 Ready to Start Program through the United Way in the amount of \\$20,100, as presented](#)

F. PERSONNEL

(Consent Approval)

- 1. [Approve recommendation to hire Sarah Harte, School Play \(Musical\) Assistant Director, \\$2,238.00 \(Extra-Curricular Step Base \\$40,689 X 5.5%\), effective immediately](#)
- 2. [Approve request for leave without pay from Wilma Kirkeby, Brandon Valley Middle School Library Educational Assistant, effective February 26, 2021 through March 5, 2021 \(six days\)](#)
- 3. [Approve resignation from Sherri Rygh, Elementary and Intermediate School Orchestra Teacher, effective at the end of the 2020-2021 school year](#)

(Information Only)

- 4. [Transfer Matt Mueller from Assistant Freshman Football Coach to Head Freshman Football Coach, effective the 2021-2022 school year](#)

IV. COMMUNICATION

A. Central Office

B. Board of Education

- 1. [Thank you from Karel Amend for plant sent in memory of her son, John Amend](#)
- 2. [Thank you from Brandon Valley Intermediate School Staff for support and compensation for increased work load](#)

3. [Thank you from Brandon Valley Intermediate School Staff for staff laptops](#)

V. BOARD REPORTS

A. Formal Reports

1. **Transportation (Ode & Ullom)**
2. **Alternative Education (Ullom & Scott)**
 - i. [EDEC Regular Meeting Minutes - January 19, 2021](#)
 - ii. [EDEC Regular Meeting Agenda - February 16, 2021](#)
3. **Building & Grounds (Ode & Talcott)**
4. **Student Activities, Curriculum & Technology (Talcott & Saxer)**
5. **City Affairs & Legislation (Saxer & Scott)**
6. **Child Nutrition/Wellness Committee (Ullom & Scott)**
7. **Personnel Welfare (Saxer & Ullom)**
8. **Safety Committee (Talcott & Ode)**

B. Information Reports

VI. TRAVEL REPORTS

A. Reports

B. Other

VII. OTHER BUSINESS ITEMS

VIII. EXECUTIVE SESSION

ADJOURNMENT

Superintendent's Report



BRANDON VALLEY SCHOOL DISTRICT 49-2

Administration Center

300 South Splitrock Boulevard, Brandon, SD 57005-1652

Dr. Jarod M. Larson, Superintendent
Paul J. Lundberg, Business Manager
Ty Hentschel, Operations Manager

2/22/2021

Superintendent's Board Report

Inspiration Elementary School Construction Timeline

- Spring 20 – Construction in Progress
- City of Sioux Falls (Playground/Park Expense Agreement \$336,823)
- Fall 20 – Naming Facilities Committee: Process Completed
- Fall 20 – Elementary Boundary Line Committee: Process Completed
- 2020-21 School Year – Construction Continues: Photos Attached Below.
- Fall 21 School Opens

Inspiration Elementary School Staffing Timeline

- October – Internal General Posting
 - Interview/Selection/Administrative Review In-progress
- January – Internal Transfers (Classroom Instructors) Processed
 - Encore, Special Education, & Classified processed in March
- March 8, 2021 – Approve New School District Positions

2021-22 (FY 22) Budget Process Overview

- January-March 2021 – Budget forms / documents distributed, completed, compiled, and reviewed by the Central Office
- February 22, 2021 – Presentation of 5 Year Plan
- March 8, 2021 – Approve New Staffing Positions
- March 2021 – Preliminary Capital Outlay Budget Presented / Approved
 - Necessary for major items to be bid in a timely manner
- May 2021 - Preliminary Budget Presentation
- July 2021 – Public Budget Hearing / Potential Action

Covid-19 Pandemic Response Plan Update

- CDC/SD DOH Close Contact Quarantine Update
 - Two Alternative Timelines (7 Day & 10 Day Quarantine)
 - Require Specific Criteria
- Quarter 3 Covid-19 Restrictions: Continued
- Quarter 4 Covid-19 Restrictions: Announced Late February

Kindergarten Screening

- Registration is Open – Contact your respective Elementary for Information

School Board Election (Two (2) – Three (3) Year Seats)

- April 6, 2021 – Earliest Date to Circulate a Petition
- May 7, 2021 – Deadline for Petitions
 - Candidates must file Financial Interest Statement within 15 days of filing a nominating petition
- June 15, 2021 – School Board Election
- Contact the Business Office if interested in more details

Superintendent Evaluation

- 2/8/21 – Distribute Evaluation Tool
- 2/22/21 – Evaluation Due to President Ullom
- 3/8/21 – Discuss Performance Evaluation (Executive Session)
- 4/12/21 – Tentative Contract Negotiations (Executive Session)

Tentative 21-22 Negotiations Timeline / Wage Recommendations

- March 10, 2021 – Pre-negotiations Meeting BVSD Admin & BVEA
- March 24, 2021 – Negotiations (Personnel Welfare / BVEA)
 - Additional Dates Scheduled – If Necessary
- April 12, 2021
 - Ratify 2021-22 Master Contract
 - Approve Classified Wage Recommendation
 - Approve Administration Salary Recommendation
 - Superintendent Contract Negotiations

Legislative Session Update

- SB 177 – Revise the provisions of parental choice regarding compulsory school attendance and matters ancillary thereto.
- ASBSD / SASD / Large School Group Information Resources

2020 – 2021 School Calendar Items

- Monday, March 15, 2021 – Elementary / BVHS Virtual PTC's
- Tuesday, March 16, 2021 – IS / MS Virtual PTC's
- Thursday, March 18, 2021 – SCHOOL IN SESSION (Snow Day)
- Friday, March 19, 2021 – No School (Comp Day)

Inspiration Elementary Principal's Office



Inspiration Elementary Teacher Workroom



Inspiration Elementary Kindergarten Wing



Inspiration Elementary Grade 1-4 Wing



Presentation of Brandon Valley School District Five Year Plan 2021-2026

The Brandon Valley School District Five Year Plan 2021-2026 can be found at the following link:

https://brandonvalley.k12.sd.us/district/Central_Admin/Five_Year_Plan_2021-26/5_Year_Plan_2021-2026.pdf

Approve Membership Agreement between Brandon Valley School District and Eastern South Dakota Food Buying Group (ESDFBG), effective the 2021-2022 school year, as presented

**Membership Agreement for Eastern South Dakota Food Buying Group
(ESDFBG)**

This membership agreement, made and entered into this ____ day of _____, 2020, by and between the Brandon Valley School District, Brookings School District, Mitchell School District and the Yankton School District, hereinafter referred to as "Districts";

Whereas, there are mutual benefits from pooling purchasing power for food served in school Child Nutrition Programs which include lower cost, better quality and better service, and

Whereas, the Brandon Valley School District, Brookings School District, Mitchell School District and Yankton School District all share similar purchasing requirements for food products,

Therefore, the districts mutually establish the Eastern South Dakota Food Buying Group (ESDFBG).

Purpose:

The purpose of the ESDFBG is to reduce overall costs for food products through volume buying of agreed upon food categories while maintaining a high level of quality in products and supplier service through pooling quantities into one Request for Proposals (RFP) to vendors/distributors.

Process:

All federal and state procurement regulations will be followed. The member school districts will annually agree to the terms of this agreement. The Coordinating School District will coordinate the activities of the ESDFBG and will serve as the contact for vendor, press or other public forum communications for the ESDFBG. A RFP process will be utilized and will be available to all qualified distribution centers wishing to submit proposals. The ESDFBG will select the winning distributor for the group based on criteria established in the RFP.

Commitment:

The group selects a market basket mix of items along with Net off Invoice (NOI) items to be quoted through the RFP process. Member districts individually calculate their volume/usage for the next school year. Once a vender/distributor is awarded a contract through the RFP process or a rollover agreement (up to four years), each member district is committed to and shall purchase its share of the volume included in the RFP. Each member district shall follow through on its individual purchasing commitment. This is done to ensure the integrity of the RFP with the brokers and manufacturers.

The ESDFBG will conduct usage reviews a minimum of two times per year to ensure that members are purchasing the items as specified in the RFP and are on target to meet their purchasing commitments.

A member district failing to fulfill its purchasing commitment is individually responsible for costs associated with that failure and that member district may lose its membership status in the ESDFBG by a majority vote of the other voting members.

RFP Process:

Each spring the members will evaluate and update the RFP to define the market basket and NOI items to be included. Proposals to add new items will be discussed among the members and if the majority of voting members agree, those items will be added to the new RFP.

The RFP will state the terms and conditions for deliveries and the ordering procedures.

Members/Participants Roles:

The Coordinating School District shall coordinate the activities of the ESDFBG and will serve as the contact for vendor, press or other public forum communications for the ESDFBG. Brandon Valley School District will serve as the Coordinating School District. The Coordinating School District may be changed by a majority vote of the members.

Voting members will be school districts of enrollments of 2000 students or more. Each member District shall be entitled to one vote and will be expected to be active in the decision making process, attend group meetings, and help with special projects. In the event of any tie vote within the membership of ESDFBG, district seniority as an ESDFBG member, with consecutive years of membership considered only, will take precedence followed by district enrollment.

There may also be non-voting buying participants within the ESDFBG admitted by a majority vote of the member districts. Each buying participant must commit to purchasing its identified quantity of food. A buying participant failing to fulfill its purchasing commitment is individually responsible for costs associated with its failure and may lose its participant status in the ESDFBG by a majority vote of the member districts.

A member or participating district wishing to exit the group agrees to fulfill its current school year obligation and notify the Coordinating School District by February 1st of its intent not to participate for the following school year.

The voting members reserve the right to deny, for any reason, participation to any applicant to become a buying participant.

Indemnification:

Each member District shall defend, indemnify and save harmless the other member Districts, from and against any and all claims, actions, suits, liabilities, judgments, losses, damages, costs, charges, attorney fees and other expenses incurred or suffered by said member District arising out of member District's failure to comply with its obligations under this agreement.

By signing below, I agree to abide by all membership requirements of the Eastern South Dakota Food Buying Group. Furthermore, I understand that although the buying group negotiates price with vendors, all business transactions occur between the Vendors and individual school districts in the buying group.

Board President (Print)

Date

Board President (Sign)

Date

Superintendent (Print)

Date

Superintendent (Sign)

Date

Approve contract between Brandon Valley School District and Sioux Falls School District for forty (40) Brandon Valley student enrollments at Career & Technical Education Academy, at a cost of \$2,654.00/student, effective February 22, 2021, for three years, as presented



Career & Technical Education Academy
4700 W Career Circle
Sioux Falls, South Dakota 57107-1365
Phone: (605) 367-5504 Fax: (605) 367-5508

Josh Hall, Principal

CONTRACT FOR SHARED SERVICES

THIS AGREEMENT is made and entered into as of the 22nd day of February, 20 21, by and among Sioux Falls School District 49-5, 201 East 38th Street, Sioux Falls, SD 57105-5898, sometimes hereinafter referred to as "Sioux Falls" and

WITNESSETH:

WHEREAS, Sioux Falls established a high school Career and Technical Education Academy (the "Academy") for the purpose of providing career education to its high school students; and

WHEREAS, the other parties to this Agreement desire to enter into this contract to share the service of Sioux Falls Employees who operate the Academy;

WHEREAS, Sioux Falls will enter into this Agreement to share such services upon the terms and conditions set forth herein,

NOW, THEREFORE, the parties agree as follows:

1. Operation of the Academy. Sioux Falls established a Career Education Academy in FY 10 and will continue to maintain, staff and operate said facility for the purpose of providing career education to high school students. The Academy is not a multi-district career and technical educational services unit as authorized by SDCL 13-39. Sioux Falls shall continue to directly employ personnel or contract for services necessary to provide the curriculum and services offered by the Academy.

2. Career Academy Association . The parties to this Agreement hereby establish the Career Education Academy Association (the "Association"). The Association shall operate as follows:

- a. The Superintendent of each District shall advise Sioux Falls of the name of the person who will serve as that District's representative to the Association.
- b. The Association shall meet, as necessary, to fulfill its obligation to advise Sioux Falls concerning curriculum offerings at the Academy and program effectiveness. The final decision with respect to any such curriculum matters shall, however, be made by Sioux Falls, after receiving advice of the Association.
- c. Association meetings shall be coordinated by Sioux Falls. All business to be conducted by the Association may only be conducted if a quorum of the Association members is present. A quorum shall consist of _____

3. Participation in the Academy. The Districts who are parties hereto hereby undertake and agree with Sioux Falls that they will annually throughout the term hereof, commit to and pay tuition, to include instructional program and capital equipment costs, for the number of students set forth below:

40 (yearly number of students)

Each of the Districts party hereto agrees that it will pay to Sioux Falls tuition for the number of students set forth above for the initial term hereof whether or not utilized by said District. Swapping positions between members or non-members is not allowed. Association members may purchase additional positions on a space available basis at a

rate of 110 percent (110%) of the regular Association tuition rate. On a space available basis, Sioux Falls may approve positions to non-Association members at a rate of 120 percent (120%) of the regular Association tuition rate.

4. Tuition Rate. For FY 21, the combined general and capital outlay fund tuition rate for members of the Association shall be \$2,654 increased by the FY21 General Fund State Aid percentage increase. Tuition shall cover one slot for a 100 minute block for the entire school year. For the final two (2) years of the agreement, the tuition rate shall be increased by the appropriate year's General Fund State Aid percentage increase. In no case shall the tuition rate be reduced. Tuition will be billed twice a year in September and January and shall be paid within thirty (30) days of receiving the invoice.

5. IDEA and 504 Students. The home school district is responsible for any and all costs associated with special education or 504 students and their respective accommodations and modifications to curriculum and lab activities.

6. Term. The initial term of this Agreement, and the period for which the parties hereto commit to pay tuition for the number of positions set forth for each above, shall be three (3) years.

7. Additional Members. If requested, and so long as adequate space and staffing are available, Sioux Falls may enter into contractual arrangements similar to this Agreement with other school districts. Any such subsequent contractual arrangement shall be made upon terms no more advantageous to any other district than the terms set forth herein for the parties to this Agreement. Upon entering into any such subsequent agreement, the other district party thereto shall become a member of the Association. Sioux Falls will advise all parties to the Agreement of its intent to enter into a similar contractual arrangement with any other district not less than thirty (30) days prior to entering into such

agreement.

8. Student Matters. Sioux Falls shall maintain student records pertaining to course work, disciplinary matters, and other required records for students from all Association members. Copies of all such records shall be provided to each Association member with respect to each student from such member. Sioux Falls shall be entitled to suspend any student attending the Academy, and to remove from the grounds thereof, in accordance with its policies pertaining to students as they exist from time-to-time. As provided above, Sioux Falls shall provide each Association member with notice and records of disciplinary violations by students attending the Academy. Each Association member shall take such disciplinary action with respect to any such student as may be provided by its policies as they exist from time-to-time.

9. Miscellaneous. The parties agree and acknowledge that this Agreement is made pursuant to SDCL 13-15-1.1, and is a contract for sharing of services of the employees of Sioux Falls. This Agreement shall be binding upon the parties hereto and their successors. This Agreement may not be amended save and except by a subsequent, written agreement executed by a majority of the Districts then party hereto. This Agreement is made pursuant to and should be governed by the laws of the State of South Dakota.

IN WITNESS WHEREOF, the parties signify their agreement effective the date
above first written by signatures affixed below.

SIOUX FALLS SCHOOL DISTRICT 49-5

School Board President

(seal)

Business Manager

Brandon Valley SCHOOL DISTRICT 49-2

School Board President

(seal)

Business Manager

Approve Grant Application for a Summer 2022
Ready to Start Program through the United Way in
the amount of \$20,100, as presented

Sioux Empire United Way
Brandon Valley School District

**2022 Ready to Start
Funding Application**

Sioux Empire United Way
1000 N. West Avenue, #120
Sioux Falls, SD 57104-1332
Phone: 336-2095
Fax: 336-7606



**- SIOUX EMPIRE UNITED WAY -
APPLICATION FOR READY TO START FUNDING**

Directions: Application is a "Form" document. Information is entered by using tab key or mouse to first highlight the gray underlined sections and then type.

School Name: Brandon Valley
Address: 300 S. Splitrock Ave.
Contact Person: Tanya Palmer
Daytime Phone: 605-757-6285

Employer Identification #:
City/State/Zip: Brandon, SD 57005
Your Role within School: Principal
Email: tanya.palmer@k12.sd.us

Brief overview of the Ready to Start program:

Ready to Start runs four half days per week for five weeks just prior to the start of the school year. The classroom ratio is 15 children with one classroom teacher and one classroom education assistant. The focus of the instruction is based off of targeted skills that local kindergarten teachers have identified as critical skills for their students to have as they start their kindergarten year. Because consistent attendance during the five week program is critical for children to achieve the desired outcomes, transportation is made available to children in need of this service.

1. A typical Ready to Start Classrooms serves 15 students. How many Ready to Start Classrooms are you hoping to offer in summer 2022?

2

2. How many children will be served in the summer of 2022?

30

3. Please note the number of Ready to Start classrooms you offered (will offer) for the below years.

Year	# of Classrooms
2018	0
2019	0
2020	0
2021	0
2022	0

4. Please describe the composition of your school district (total number of students K-12, average kindergarten class size, number of kindergarten classrooms, description of economic/social/ethnic demographics, etc...)

- Kindergarten Population: 400 students, 5 elementary schools, 16 classrooms
- Average class size: 25
- Free and Reduced: 16.9% (2019-2020)
- Ethnicity: 93% White and 7% Other (2019-2020)

5. Please describe the need for the Ready to Start program in your district.

Our Kindergarten screening data indicates there is a need for the Ready to Start program in our district. Students with cut scores below 75 are eligible for Junior Kindergarten. However, more students qualify than we can serve. We feel students who qualified but did not opt to enroll in Junior Kindergarten would benefit from participating in the Ready to Start program.

6. Are there more children in your district that could benefit from the Ready to Start program than are currently being served? Please explain.

Our current Junior Kindergarten program does not meet the needs of all students who qualify.

7. Does your district have any other programs in place to help meet this need?

We currently have six Junior Kindergarten classrooms which meet the needs for a large portion of this population. However, students who enroll in Junior Kindergarten would not qualify for the Ready to Start program.

8. Has your district discussed any other types of programming to help meet this need? If so, what does this programming look like and how would it be funded?

We have discussed the possibility of beginning a Head Start program, but no action has been taken. Outside of Special Education or English Learner services we do not have any other summer programs available to kindergarten students in our district.

9. Describe the children who would participate in Ready to Start within your district (i.e. no preschool experience, late summer birthdays, low scores on kindergarten assessment, etc.).

Ready to Start would be offered to students who:

- score low on the district kindergarten assessment
- who have not attended preschool or have limited preschool experience
- who qualified but declined to participate in the district's Junior Kindergarten program
- students who have late summer birthdays

10. Explain how your district plans to identify the students in need of the Ready to Start program.

Ready to Start would be offered to students who:

- score low on the district kindergarten assessment
- who have not attended preschool or have limited preschool experience
- who qualified but declined to participate in the district's Junior Kindergarten program
- students who have late summer birthdays

11. Please explain how your district will prioritize to ensure the children with the greatest need are served.

Typically, in March we assess incoming kindergarten students and create a district-wide list ranking all students according to their academic needs. Students who elect not to participate in our Junior Kindergarten program will be eligible for the Ready to Start program. We will call the first 30 eligible students on the list and continue to call until all 30 slots are filled.

**CLIENT INCOME PROFILE
Summer 2020 Information**

Note: This form only needs to be completed if your district offered Ready to Start in the summer of 2020.

Name of School District:

Name of Program	Total # of children served by this program in summer 2020	Of the total # of children served, how many qualified as low-to moderate-income (gross household income below \$68,960)

Please note: the applicable income limit refers to gross household income. We are not asking you to disclose the income of specific individuals.

Income Limits:

This income limit reflects the low-to moderate-income eligibility guidelines determined by the Community Reinvestment Act. This limit is NOT the federal poverty guidelines. The calculation is 80% of the median family income for the Sioux Falls area.

2020 FFIEC EST. MSA/MD MEDIAN FAMILY INCOME	Low-to moderate-income limits (80% of Median Family Income)

I hereby certify that the information given above is true and correct to the best of my knowledge and belief.

Signature

Title

Date

ANTI-TERRORISM COMPLIANCE MEASURES

In compliance with the USA PATRIOT Act and other counter-terrorism laws, Sioux Empire United Way requires that each agency certify the following:

"I hereby certify on behalf of _____ **[name of grantee]** that all United Way funds and donations will be used in compliance with all applicable anti-terrorism financing and asset control laws, statutes and executive orders."

Print Name: _____ Title: _____

Signature: _____ Date: _____

Ready to Start Outcomes

Note: This form ONLY needs to be completed by schools that have already offered Ready to Start in their district. If you did not offer Ready to Start in the summer of 2020, you can leave this blank.

List the data source(s) (Who and what provided the data?)	•
Explain the collection method(s) (How was the data collected?)	•
Please provide any additional information, as it relates to outcomes, you feel would be important for the United Way Volunteers to be aware of.	•

	Summer 2020 Actuals
What was the average pre-test score?	%
What was the average post-test score?	%
What was the average % gain?	%
What was the average pre-test score for math?	%
What was the average post-test score for math?	%
What was the average % gain in math?	%
What was the average pre-test score for reading?	%
What was the average post-test score for reading?	%
What was the average % gain in reading?	%
What was the average pre-test score for supporting skills?	%
What was the average post-test score for supporting skills?	%
What was the average % gain in supporting skills?	%
What was the average attendance for students for the five-week session?	%
What % of students were transported?	%
What % of students either maintained or gained during their kindergarten year?	%

Directions:

Using numerical values, please insert the # of Ready to Start classrooms you are requesting.

2

Complete the information below using program financials for appropriate years.

Note: Information can only be entered in yellow cells.

PROGRAM EXPENSES	Summer 2020 Actuals	Summer 2021 Budgeted	Summer 2022 Proposed
1 Salaries			11,445
2 Health & Retire Benefits			700
3 Payroll Taxes, etc.			1,000
4 Professional Fees			0
5 Supplies			1,000
6 Telephone			0
7 Postage & Shipping			0
8 Occupancy			0
9 Rental & Maintenance of Equipment			0
10 Printing & Publications			150
11 Transportation			5,600
12 Conferences			0
13 Specific Asst. to Individuals			0
14 Membership Dues			0
15 Awards & Grants			0
16 Other (Please specify)			0
17 Other (Please specify)			0
18 Miscellaneous			205
21 TOTAL EXPENSE	0	0	20,100

PROGRAM REVENUE	Summer 2020 Actuals	Summer 2021 Budgeted	Summer 2022 Proposed
22 General Contributions			
23 Private Foundation Grants			
24 Special Events			
26 Fees from Government			
27 Grants from Government			
28 Membership Dues			
29 Program Service Fees			
30 Sales			
32 Miscellaneous Revenue			
33 Other (Please specify)			
34 Other (Please specify)			
36 TOTAL REVENUE	0	0	0
37 (DEFICIT) EXCESS (line 36 minus 21)	0	0	(20,100)
38 UNITED WAY REQUEST			

Actual Actual Actual

2022 Cost/Classroom:	\$10,050
2022 Cost/Child:	\$670

Approve recommendation to hire Sarah Harte,
School Play (Musical) Assistant Director, \$2,238.00
(Extra-Curricular Step Base \$40,689 X 5.5%),
effective immediately



ACTIVITIES OFFICE

Brandon Valley School District 29-2
301 South Splitrock Boulevard, Brandon, SD 57005-1651
Phone (605) 582-2886 Fax (605)582-2652

Randy Marso, Activities Director
Randy.Marso@k12.sd.us

"We Prepare for the Future Together."

**Brandon Valley School District 49-2
Employment Recommendation Form**

Name: Sarah Harte
Address/Phone: On File
Date: February 10, 2021

Position(s) Offered

Position: School Play Assistant (Musical)

Salary: \$2,238.00 *Extra-Curricular Hiring Schedule – based on 2020-21 scale

Starting date: Spring 2021 - Immediate

Extracurricular Activities:

General Information

Most Recent School/District/Employer(s): Brandon Valley School District

Years of Experience: None as a Paid Assistant **Salary Lane/Step:** Step Base x 5.5%
(40,689 x .055 = \$2,238.00) ^{OK}
*Extra-Curricular Hiring Schedule – based on 2020-21 scale ^{PJ.}

Education: On File

2/12/21

Interview Information

of Candidates Applying: 5

Interviewed: 3

Conditions of employment:

- Successful completion of background check
- Completion of Business Office Requirements
- Completion of SDHSAA/BVSD Requirements

Randy Marso
Signature of Interviewer

Approve request for leave without pay from Wilma Kirkeby, Brandon Valley Middle School Library Educational Assistant, effective February 26, 2021 through March 5, 2021 (six days)

From: Kirkeby, Wilma <Wilma.Kirkeby@k12.sd.us>

Sent: Thursday, February 11, 2021 12:32 PM

To: Larson, Jarod <Jarod.Larson@k12.sd.us>; Thorson, Brad <Brad.Thorson@k12.sd.us>; Erickson, Mary <Mary.Erickson@k12.sd.us>

Subject: Requesting Time off

I am writing to request time off for my son's spring break trip for baseball. I can watch one coach and one play ball in Missouri and Oklahoma.

The dates requested are Feb 26 and March 1st, 2nd, 3rd, 4th and 5th.

I asked earlier but haven't received an answer yet. Thank you for your help and consideration.

*Wilma Kirkeby
BVMS Library*

This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient/s. Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

Approve resignation from Sherri Rygh, Elementary and Intermediate School Orchestra Teacher, effective at the end of the 2020-2021 school year

2-18-2021

To Mr. Skibsted, Dr. Larson, and the Brandon Valley School board,

I have thoroughly enjoyed my time teaching the wonderful students of the Brandon Valley School district. It has been my honor to have spent the first 9 years of my teaching career in our esteemed district. Being able to share my love and passion for music every day with my students has been life giving, and a true delight.

However, at this point, my desire is to be home with my children full time for the next season of life. I do not wish these years to pass me by, and therefore I am submitting my resignation, effective the end of the 2020-2021 school year.

Thank you again for giving me such a solid footing in the beginning of my career. I will always cherish my time spent at BV.

Sincerely,

Sherri Rygh

Transfer Matt Mueller from Assistant Freshman Football Coach to Head Freshman Football Coach, effective the 2021-2022 school year

Brandon Valley School District 49-2
Employment Assignment / Transfer Form

Name: Matt Mueller
Address/Phone: On File

Date: February 8, 2021

Position(s)

Position: Head Freshman Football Coach - from Assistant Freshman Football Coach)
Transfer Date: Effective 2021-2022 School Year
Extracurricular Activities: Head Freshman Football Coach

General Information

Submitted by: *Randy Marso*, Activities Director

Thank you from Karel Amend for plant sent in
memory of her son, John Amend

Thank you so much for
the plant you sent as a memorial
for Jon Amend.

I was touched by your remembrance.
Brandon Valley was always a
great place for me to work.

Karel Amend

Hallmark Cares
Visit Hallmark.com/ourplanet
THIS CARD IS MADE WITH PAPER FROM
WELL-MANAGED FORESTS.

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FROM
Hallmark
Expressions



Thank you from Brandon Valley Intermediate School Staff for support and compensation for increased work load

BVSD SCHOOL BOARD,

It has been a very positive school year even as we navigate education during Covid 19. We wanted to say THANK YOU for all of the support + extra compensation for the increased work load on all staff. Your support does not go unnoticed! THANK YOU for all you do to make the BV School District great!

BVIS
Staff

MADE WITH PAPER FROM
WELL-MANAGED FORESTS



thanks!

Thank you from Brandon Valley Intermediate School
Staff for staff laptops

Brandon Valley School Board

We appreciate your support of
the teachers @ BVIS and approving
the purchase of new laptops for staff
in December. They have come in handy
and are utilized often, helping us with
teaching + preparation Thank you!
BVIS staff

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WELL-MANAGED FORESTS

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WELL-MANAGED FORESTS



thanks!

EDEC Regular Meeting Minutes - January 19, 2021

EAST DAKOTA EDUCATIONAL COOPERATIVE

Regular Meeting

Tuesday, January 19, 2021

The regular meeting of East Dakota Educational Cooperative was called to order at 5:07 p.m. on Tuesday, December 15, 2020, via Zoom by President Renee Ullom. Members present were Renee Ullom, Lexy Klinkhammer, and Scott Sandal, all by Zoom. Members of administration present were Joan Frevik, Lisa Bjorneberg, Brian Aust and Dave Vander Grift, as well as Randy Shoenfish from Schoenfish & Co., all by Zoom.

Motion by Klinkhammer, seconded by Sandal to approve the agenda as presented. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, seconded by Sandal to approve the December 15, 2020, board meeting minutes as published. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

President Ullom asked for Conflict of Interest Disclosures. None were presented.

Joan Frevik and Brian Aust gave an update on administrative matters.

Motion by Sandal, second by Klinkhammer to accept the fiscal year 2020 audit report presented by Randy Shoenfish. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Sandal, second by Klinkhammer to accept the nomination of a new board member for the East Dakota Educational Foundation board. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Motion by Klinkhammer, second by Sandal to approve the items in the consent agenda. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

The consent agenda addressed the following items:

December payroll report: \$270,536.93 Salaries expense; \$18,887.37 FICA/Medicare expense; and \$48,136.70 Benefits Expense, for a total payroll of \$337,561.00.

Additions to staff: Ryan Debelak – Dean of Students, 183 days for \$42,000; Brandon Stahl – Substitute Teacher at a rate of \$17 per hour; Chantal Beam – Success Coach for \$17,664 for 96 days; Ashley Wells – PTA, at \$25 per hour.

Reductions to pay: Samantha Dirkson -- \$3,500 for both November and December.

Additions to pay: Kelli Ahrendt – 8.25 hours extra duty for \$335.20; Krista Halseth – 44 hours extra duty for \$1,787.72 between August and December; Lee Hoover – 1.5 hours overtime for \$51.75; Sydney Arrington – 14 hours extra duty for \$303.10.

Also for additions to pay: \$20 per month cell stipend is provided to all employees who are required by the nature of their position to use a personal cell phone for work purposes.

December disbursements in the amount of \$89,628.76 were as follows:

AMAZON CONSUMABLE SUPPLIES 59.92 AMAZON CONSUMABLE SUPPLIES 349.25 AMAZON CONSUMABLE SUPPLIES 31.82 ANDERSON, TYLER TRAVEL REIMBURSEMENT 354.06 0 APPLE COMPUTERS/TECH EQUIPMENT 798.00 APPLE COMPUTERS/TECH EQUIPMENT 1,995.00 APPLE NON-CONSUMABLE SUPPLIES 1,182.00 CANDY CLOUD FACTORY EDUCATIONAL INCENTIVES 19.17 ERICKSON, KATELYNN TRAVEL REIMBURSEMENT 191.52 0 GAS STATION TRAVEL 30.03 GOOGLE VOICE COMMUNICATION 383.66 SCHOOL OUTFITTERS NON-CONSUMABLE SUPPLIES 415.28 VERIZON WIRELESS COMMUNICATION 28.25 JACKSON, KRISTY TRAVEL REIMBURSEMENT 3.78 0 VERIZON WIRELESS COMMUNICATION 67.40 ABC AUTOMATIC BUILDING CONTROL REPAIRS & MAINTENANCE SERVICES 360.00 ABC AUTOMATIC BUILDING CONTROL REPAIRS & MAINTENANCE SERVICES 2.69 ACE HARDWARE CONSUMABLE SUPPLIES 25.97 ADOBE INC CONSUMABLE TECHNOLOGY 13.83 AMAZON CONSUMABLE SUPPLIES 78.00 AMAZON CONSUMABLE SUPPLIES 29.88 DAKOTA DATA SHRED OTHER PURCHASED SERVICES 94.04 EAST DAKOTA FOUNDATION RENTALS 4,650.00 EAST DAKOTA FOUNDATION RENTALS 14,500.00 EAST DAKOTA FOUNDATION RENTALS 14,500.00 EAST DAKOTA FOUNDATION RENTALS 4,650.00 ECOWATER SYSTEMS PUBLIC UTILITY SERVICE 34.00 HANDEY PLUMBING & HEATING REPAIRS & MAINTENANCE SERVICES 96.94 HOME DEPOT CONSUMABLE SUPPLIES 12.33 JCL SOLUTIONS CONSUMABLE SUPPLIES 467.84 JCL SOLUTIONS CONSUMABLE SUPPLIES 95.82 JCL SOLUTIONS CONSUMABLE SUPPLIES 280.80 JUSTICE FIRE & SAFETY OTHER PURCHASED SERVICES 91.84 JUSTICE FIRE & SAFETY OTHER PURCHASED SERVICES 629.37 MADISON LAWN CARE INC REPAIRS & MAINTENANCE SERVICES 243.75 MENARD'S CONSUMABLE SUPPLIES 20.56 MENARD'S CONSUMABLE SUPPLIES 57.51 MENARD'S CONSUMABLE SUPPLIES 30.83 MENARD'S CONSUMABLE SUPPLIES 10.96 MENARD'S CONSUMABLE SUPPLIES 41.88 MENARD'S CONSUMABLE SUPPLIES 12.98 MENARD'S CONSUMABLE SUPPLIES 43.41 MIDAMERICAN ENERGY PUBLIC UTILITY SERVICE 795.34 MIDAMERICAN ENERGY PUBLIC UTILITY SERVICE 720.87 MIDCO PUBLIC UTILITY SERVICE 375.59 MIDCO PUBLIC UTILITY SERVICE 109.62 MIDSTATES QUALITY IMPRINTED SPORTSWEAR EMPLOYEE RETENTION 34.60 NORBERG PAINTS INC CONSUMABLE SUPPLIES 72.83 NORBERG PAINTS INC CONSUMABLE SUPPLIES 35.03 NORBERG PAINTS INC CONSUMABLE SUPPLIES 20.68 NORBERG PAINTS INC CONSUMABLE SUPPLIES 63.90 NOVAK SANITARY SERVICE PUBLIC UTILITY SERVICE 111.14 NOVAK SANITARY SERVICE PUBLIC UTILITY SERVICE 188.51 OFFICE DEPOT CONSUMABLE SUPPLIES 83.75 RYBBON EMPLOYEE RETENTION 61.80 RYBBON EMPLOYEE RECRUITMENT 51.50 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 136.97 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 84.95 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 83.95 SIOUX FALLS UTILITIES PUBLIC UTILITY SERVICE 144.22 TESSIER'S INC REPAIRS & MAINTENANCE SERVICES 12,941.55 TESSIER'S INC REPAIRS & MAINTENANCE SERVICES 1,888.45 WALMART CONSUMABLE TECHNOLOGY 17.60 ARGUS LEADER CURRICULUM 161.27 HOUGHTON MIFFLIN HARCOURT CURRICULUM 880.00 JOSTENS CONSUMABLE SUPPLIES 66.31 MCCROSSAN BOYS' RANCH COMMUNICATION 37.70 MCCROSSAN BOYS' RANCH COMMUNICATION 45.30 VERIZON WIRELESS COMMUNICATION 28.25 WALMART CONSUMABLE SUPPLIES 46.32 WALMART CONSUMABLE SUPPLIES 27.95 AMAZON CONSUMABLE SUPPLIES 33.98 AMERICAN OCCUPATIONAL THERAPY ASSOCIATION FEES 99.00 MUTSCHELKNAUS, AMY TRAVEL REIMBURSEMENT 349.44 0 RALSTON, ANNLEE TRAVEL REIMBURSEMENT 255.36 0 MORK, DIANNE TRAVEL REIMBURSEMENT 289.80 TYLER, DIANNA TRAVEL REIMBURSEMENT 65.52 VERIZON WIRELESS COMMUNICATION 13.12 VERIZON WIRELESS COMMUNICATION 28.25 AMAZON CONSUMABLE SUPPLIES 143.37 AMAZON CONSUMABLE SUPPLIES 26.78 AMAZON CONSUMABLE SUPPLIES 163.98 ESTR PUBLICATIONS CONSUMABLE SUPPLIES 44.00 HOME DEPOT CONSUMABLE SUPPLIES 245.65 HOME DEPOT CONSUMABLE SUPPLIES (55.94) HOOVER, LEE CONSUMABLE SUPPLIES 26.83 MAGENTO EMPLOYEE RECRUITMENT 23.85 MIDSTATES QUALITY IMPRINTED SPORTSWEAR EMPLOYEE RETENTION 34.60 NYBERG'S ACE HARDWARE CONSUMABLE SUPPLIES 17.32 OFFICE DEPOT CONSUMABLE SUPPLIES 133.79 OFFICE DEPOT CONSUMABLE SUPPLIES 269.16 OFFICE DEPOT CONSUMABLE SUPPLIES 35.92 OFFICE DEPOT CONSUMABLE SUPPLIES 307.73 OFFICE DEPOT CONSUMABLE SUPPLIES 32.99 SCHOOL OUTFITTERS NON-CONSUMABLE SUPPLIES 616.45 TEACHERS PAY TEACHERS CURRICULUM 79.14 TEACHERS PAY TEACHERS CURRICULUM 20.24 VIG SOLUTIONS EDUCATIONAL SOFTWARE 192.00 WALMART CONSUMABLE SUPPLIES 51.10 WALMART CONSUMABLE SUPPLIES 24.90 WALMART CONSUMABLE SUPPLIES 73.27 AMAZON CONSUMABLE SUPPLIES 12.99 ASBSD FEES 25.00 AVERY PRODUCTS CORPORATION CONSUMABLE SUPPLIES 55.91 INTUIT ADMINISTRATIVE SOFTWARE 74.55 KELO-TV OTHER PURCHASED SERVICES 149.00 LEWIS DRUG CONSUMABLE SUPPLIES 10.09 LYNN, JACKSON, SHULTZ & LEBRUN, PC OTHER PURCHASED SERVICES 100.00 NELCO CONSUMABLE SUPPLIES 35.76 NELCO CONSUMABLE SUPPLIES 93.81 SANFORD HEALTH PLAN OTHER PURCHASED SERVICES 4.00 SANFORD HEALTH PLAN OTHER PURCHASED SERVICES 4.00 SCHEELS CONSUMABLE SUPPLIES 25.00 SFM INSURANCE 3,769.00 STARBUCKS

CONSUMABLE SUPPLIES 150.00 TASC FEES 449.40 UNITED STATES POSTAL SERVICE COMMUNICATION 10.45
VERIZON WIRELESS COMMUNICATION 34.81 VISTAPRINT CONSUMABLE SUPPLIES 268.21 WALMART
CONSUMABLE TECHNOLOGY 22.25 GAS STATION EDUCATIONAL INCENTIVES 40.82 MULDER, ANGELA TRAVEL
REIMBURSEMENT 114.24 0 SIOUX FALLS PUBLIC PARKING TRAVEL 7.75 SIOUX FALLS PUBLIC PARKING TRAVEL 3.25
SIOUX FALLS PUBLIC PARKING TRAVEL 3.75 SPECIALNEEDSWARE, INC CURRICULUM 152.00 TOTAL: 321.81
AMAZON CONSUMABLE SUPPLIES 7.50 AMAZON CONSUMABLE SUPPLIES 26.61 ESTR PUBLICATIONS
CONSUMABLE SUPPLIES 251.20 GAS STATION TRAVEL 45.57 HOBBY LOBBY CONSUMABLE SUPPLIES 113.75 HY-VEE
CONSUMABLE SUPPLIES 32.79 HY-VEE CONSUMABLE SUPPLIES 25.19 HY-VEE CONSUMABLE SUPPLIES 8.08 HY-VEE
CONSUMABLE SUPPLIES 26.90 HY-VEE CONSUMABLE SUPPLIES 18.09 JACKSON, KRISTY TRAVEL REIMBURSEMENT
5.04 0 LSSSD OTHER PURCHASED SERVICES 78.75 SUNSHINE FOODS CONSUMABLE SUPPLIES 209.29 SUNSHINE
FOODS CONSUMABLE SUPPLIES 109.13 TEACHING TREASURES CONSUMABLE SUPPLIES 38.10 VERIZON WIRELESS
COMMUNICATION 82.61 WALGREENS -- ALL LOCATIONS CONSUMABLE SUPPLIES 9.55 WALMART CONSUMABLE
SUPPLIES 34.65 ANIMAL CARE TECHNOLOGIES FEES 1,185.00 CEV MULTIMEDIA FEES 2,450.00 DELL RAPIDS
SCHOOL CURRICULUM 100.00 DELL RAPIDS SCHOOL CURRICULUM 415.00 ONELESSTHING CURRICULUM 300.00
SPARKFUN ELECTRONICS NON-CONSUMABLE SUPPLIES 2,498.00 SWIVL OTHER PURCHASED SERVICES 6,000.00

Motion by Sandal, second by Klinkhammer to approve the following revenue agreements. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

1. State of South Dakota – 2021C-593, Comprehensive Needs Assessment for \$20,770.12

Motion by Klinkhammer, second by Sandal to adjourn the meeting at 5:40 p.m. On a roll call vote, the following voted aye: Sandal, Klinkhammer, and Ullom. Voting nay: none. Motion carried.

Approved this 16th day of February, 2021.

Board President

Business Manager

EDEC Regular Meeting Agenda - February 16, 2021

East Dakota Educational Cooperative
Board Agenda –Regular Meeting

Tuesday, February 16, 2021
5:00 p.m.

Teachwell Academy
715 East 14th Street
Sioux Falls, SD 57104

Join Zoom Meeting

<https://us02web.zoom.us/j/84976068477?pwd=Zjg3QU5zVVNIM3BLSU5mUk9WaEVIZz09>

Meeting ID: 849 7606 8477
Passcode: 2hVx21

Record of Members Present & Absent/Establishment of Quorum:

1. Board Members Present
2. Board Members Absent
3. Members of Administration Present

February 16, 2021 Agenda:

1. Adoption of Agenda

Action Item

Approval of Minutes:

- | | |
|-----------------------|---------------------|
| 1. Date Meeting Held: | January 19, 2021 |
| Type of Meeting: | Regular |
| Publication: | Minnehaha Messenger |

Action Item

Disclosure of Conflict of Interest and Requests for Waiver

Public Comment Period

Administrative Update

1. Enrollment Update
2. Mandt training (de-escalation & intervention)
3. Projections for FY22 service contracts
4. eCare Med Admin Program enrollment
5. Homeland Security Grant application
6. Paycheck Protection Program application

Action Item

Authorizations:

1. Consent Agenda
 - A. Payroll Report by Cost Center
 - B. Personnel Report
 - C. Disbursements & Prepaid Checks
 - D. Cash Report

Action Item

Informational Items:

1. Next Meeting: Tuesday, March 16, 2021, 5:00 p.m.
-

Distribution of Agenda with handouts:

Scott Sandal, Gordon Sweeter, Renee Ullom, Lexi Klinkhammer
Lisa Bjorneberg, Dave Vander Grift, Joan Frevik, Brian Aust, EDEC Administration
Building

Agenda and Minutes Only:

Posted to Teachwell Solutions website: www.teachwell.org